

**BOARD SECRETARY**

The Kittatinny Regional School District operates under the unit control system, wherein the Board Secretary reports to the Superintendent on all operational matters and to the Board when required by law.

The Board will fix his/her salary annually by resolution. He/she shall be bonded for not less than the law requires. The Board shall pay the expense of the bond.

**Legal References:**

N.J.S.A. 18A:10-4  
N.J.S.A. 18A:14-9 (Elections)  
N.J.S.A. 18A:14-12 (Candidates for office)  
N.J.S.A. 18A: 14-12.1 (Candidate withdrawal)  
N.J.S.A. 18A:14-13 (Ballot Position)  
N.J.S.A. 18A:14-15, 16 (Challengers)  
N.J.S.A. 18A:14-19 (Election Notice)  
N.J.S.A. 18A:14-20 (Polling Place)  
N.J.S.A. 18A:14-25 through 18 (Absentee tally)  
N.J.S.A. 18A:14-29 through 31 (Ballot mailings)  
N.J.S.A. 18A:14-40 through 41 (Election procedure)  
N.J.S.A. 18A:14-46 (Polls open)  
N.J.S.A. 18A:14-47 (Election districts)  
N.J.S.A. 18A:14-61 (Election results)  
N.J.S.A. 18A:14-62 (Results forwarded)  
N.J.S.A. 18A:14-63 (Other duties)  
N.J.S.A. 17:16-8  
N.J.S.A. 18A:17-2  
N.J.S.A. 18A17-5 (Secretary position)  
N.J.S.A. 18A:17-6 (Bonding)  
N.J.S.A. 18A:17-7 (Duties notification of meetings; records kept)  
N.J.S.A. 18A:17-8  
N.J.S.A. 18A:19-4 (Accounting)  
N.J.S.A. 18A: 17-9 (Fiduciary responsibility)  
N.J.S.A. 18A:17-10 (Financial report)  
N.J.S.A. 18A:17-11 (Swearing in)  
N.J.S.A. 18A:17-12 (Indebtedness)  
N.J.S.A. 18A:17-13 (Assistant Secretary)  
N.J.S.A. 18A:18A-3 (Purchasing)  
N.J.S.A. 18A:19-4  
N.J.S.A. 18A:22-2, -6  
N.J.S.A. 18A:23-4 (Annual Audit)

Adopted/Revised: 10/23/86; 7/27/17