



## **TENTATIVE - PENDING BOE APPROVAL Kittatiny Regional School District Procedures for 2021-2022 School Year**

As per the state provided Road Forward document, schools must plan to provide full-day, full-time, in-person instruction and operations for the 2021-2022 school year. There will not be a remote instruction format provided to families unless there is a documented medical issue that would prevent your child from attending KRHS in an in-person format. The document is broken down into different sections from The Road Forward document. If a procedure or process is not listed below, it is understood that it has not changed from the start of the 2020-2021 school year.

**DAILY SCHEDULE:** Kittatiny Regional High School will return with a traditional schedule. Students arrive for a 7:35 a.m. homeroom start and are dismissed at 2:15 p.m. The schedule is as follows:

1st Warning Bell	7:32	
2nd Warning Bell	7:34	
Homeroom	7:35	7:41
Period 1	7:41	8:21
Period 2	8:25	9:05
Period 3	9:09	9:49
Period 4	9:53	10:33
Period 5 (Lunch)	10:37	11:17
Period 6 (Lunch)	11:21	12:01
Period 7 (Lunch)	12:05	12:45
Period 8	12:49	1:29
Period 9	1:33	2:15

- Students will be reminded to appropriately space while traveling in the hallways in between classes. Students will also be instructed to travel on the right side of the hallways, allowing for smoother flow of traffic.
- Student desks should continue to be set up with a minimum of three feet between students (nose to nose).

- Restroom capacity will be limited to two students at a time.
- Cafeteria procedures are listed below under section **1.6 MEALS**.
- Outside instructional areas will be utilized as weather permits.

Kittatinny Regional School District is required to continue to follow **the Governor of New Jersey Executive Order 251, New Jersey Department of Health and New Jersey Department of Education guidance on K-12 School District protocols:**

### The Road Forward

[https://www.state.nj.us/health/cd/documents/topics/NCOV/RecommendationsForLocalHealthDepts\\_K12Schools.pdf](https://www.state.nj.us/health/cd/documents/topics/NCOV/RecommendationsForLocalHealthDepts_K12Schools.pdf)

### New Jersey Department of Education K-12 Guidance (March 23, 2021)

[https://www.state.nj.us/health/cd/documents/topics/NCOV/RecommendationsForLocalHealthDepts\\_K12Schools.pdf](https://www.state.nj.us/health/cd/documents/topics/NCOV/RecommendationsForLocalHealthDepts_K12Schools.pdf)

We will update our community on any changes to this guiding document.

## 1. General Health and Safety Guidelines

**1.1 Vaccination:** Schools are encouraged to have a system in place to determine the vaccination status of students and staff, however, if an LEA is unable to determine the vaccination status of individual students or staff, those individuals should be considered not fully vaccinated. As per Executive Order 251, staff will be required to be vaccinated by October 18, 2021 or submit to weekly testing requirements as per the E.O.

**Plan for Staff:** Staff will be asked to provide proof of vaccination to our school nurse at the beginning of the school year. At any point if a staff member becomes vaccinated, it is their responsibility to inform our school nurse and provide necessary documentation. If you do not provide proof of vaccination, you will be considered unvaccinated which may impact if you need to quarantine or not.

**Plan for Students:** Students will be required to demonstrate proof of vaccination in applicable situations such as quarantining. Proof of vaccination will not be a requirement to attend KRHS.

Sussex County Department of Health Vaccination Information:

[https://www.sussex.nj.us/cn/webpage.cfm?TPID=17480&utm\\_source=healthhome&utm\\_medium=web&utm\\_campaign=COVID19](https://www.sussex.nj.us/cn/webpage.cfm?TPID=17480&utm_source=healthhome&utm_medium=web&utm_campaign=COVID19)

### 1.2 Communication:

**Plan:** The school district will be in close communication with the Department of Health and the Department of Education in all things related to COVID-19. Relevant information will be sent to

parties as needed. The main methods of communication will be phone, email, and text through our Realtime notification system.

### **1.3 Masks:**

**Plan: As per Executive Order 521, masking is mandated by the Governor of New Jersey in all indoor premises of all public, private, and parochial preschool, elementary, and secondary school buildings.** Exceptions include the following:

- When doing so would inhibit the individual's health, such as when the individual is exposed to extreme heat indoors; (Excluding students/staff in air conditioned areas of the building - the definition of extreme heat for the School Districts within the Kittatinny Region will be a "heat index or feels like temperature" of 90 degrees for at least one day)
- When the individual has trouble breathing, is unconscious, incapacitated, or otherwise unable to remove a face covering without assistance;
- When a student's documented medical condition or disability, as reflected in an Individualized Education Program (IEP) or Educational Plan pursuant to Section 504 of the Rehabilitation Act of 1973, precludes use of a face covering;
- When the individual is under two (2) years of age;
- When an individual is engaged in an activity that cannot be performed while wearing a mask, such as eating and drinking or playing an instrument that would be obstructed by the face covering;
- When the individual is engaged in high-intensity aerobic or anaerobic activity; ● When a student is participating in high-intensity physical activities during a physical education class in a well-ventilated location and able to maintain a physical distance from all other individuals;
- When wearing a face covering creates an unsafe condition in which to operate equipment or execute a task.

**1.4 Maintain Physical Distancing:** Physical distancing must not prevent the school from offering full-day, full-time, in person learning to all students for the 2021-2022 school year.

**Plan:** To maintain three to six feet of distancing between students and staff whenever possible. Students will continue to change classes during the nine period day.

### **1.5 Hand Hygiene and Respiratory Etiquette**

**Plan:** To continue to educate students on the proper hand washing with soap and water (or hand sanitizer when soap and water are not available). Hand sanitizer will contain 60% alcohol. To frequently wash hands prior to moving to and from new locations.

### **1.6 Meals**

**Plan:** Students will eat in the cafeteria, gymnasium and outdoors as they maintain physical distancing when feasible during receiving meals on the line, eating, and cleaning up. Cafeteria seats will be marked with three feet of space between them. In the high school cafeteria, three students can fit at each cafeteria table. High School students will have the opportunity to use a variety of locations to eat lunch, including the cafeteria, window seats, and media center.

Students may utilize barriers while eating meals. Outdoor seating will be available to both junior high and high school students, when weather permits.

### **1.7 Transportation**

**Plan:** As per the State of New Jersey, masks must continue to be worn at all times on transportation, regardless of vaccination status. This is a mandate from NJDOE, NJDOH, and recommended by the CDC.

## **2 Cleaning, Disinfection, and Airflow**

### **2.1 Limit Use of Shared Supplies and Equipment**

**Plan:** Students will use hand sanitizer or wash their hands with soap and water between equipment use and before traveling to/from other rooms.

### **2.2 Cleaning and Disinfection**

**Plan:** All spaces will be cleaned and disinfected nightly with products certified to kill COVID19. Throughout the day high touch areas will be cleaned and disinfected as needed. We will continue to employ additional preventative measures, as we have for the past 18 months, to prevent the spread of COVID-19 and other diseases.

### **2.3 Improving Airflow**

**Plan:** All spaces have been inspected and all HVAC systems are properly working. All classrooms have either Unit Ventilators, self contained roof units and/ or windows to allow for fresh air circulation. We will increase the openings of the dampers to increase fresh air flow into the classrooms. Interior classrooms and other spaces have been provided portable air cleaners to assist classroom air quality. All portable and fixed HVAC units have clean and new filters and will be changed according to manufacturer's specification or more often depending on need. Hallways, classrooms and other educational spaces are equipped with exhaust fans which will be actively processing air flow 2 hours prior to the start of school and until the building is closed for the evening. Classes will be encouraged to work outside as much as possible whenever weather allows.

## **3 Screening, Exclusion, and Response to Symptomatic Students and Staff**

### **3.1 Parental Screening for Students**

**Plan:** Families/Students will be responsible for screening themselves/their children prior to school using the R-School screening tool as used last year (Appendix A). Staff will utilize the same screening tool prior to entering the building each morning. Visitors will utilize a paper and pencil screening tool upon entering the building as directed by the office staff. At this time there is no plan to screen student's temperatures prior to entering the building.

### 3.2 Response to Symptomatic Students and Staff

**Plan:** When students or staff show or have symptoms according to the NJ DOH provided screening tool, the nurse will assess the student and follow the Department of Health guidelines. The school will maintain two areas for emergent quarantining prior to the student/staff/visitor leaving the building. This area will be monitored by the school nurse and the school administration.

### 3.3 Exclusion

**Plan:** Students or staff should not come to school if they have:

1. at least **two** of the following symptoms: fever (measure or subjective), chills, rigors (shivers), myalgia (muscle aches), headache, sore throat, nausea or vomiting, diarrhea, fatigue, congestion, or runny nose **or**
2. at least **one** of the following symptoms: cough, shortness of breath, difficulty breathing, new olfactory disorder, or new taste disorder.

\*For students with chronic illness, only new symptoms or symptoms worse than baseline should be used to fulfill symptom-based exclusion criteria.

**\*Regardless of vaccination status, if a student or staff experiences COVID-compatible symptoms, they should isolate themselves from others, be clinically evaluated for COVID-19, and tested for SARS-CoV-2.**

**Plan:** If illness occurs in school the following steps will be taken:

1. School nurse will inquire about potential exposure.
2. School nurse and administration will follow the updated DOH guidelines for quarantining.

**Plan:** If students are required to quarantine, the district will provide a virtual option that is commensurate with in-person instruction.

- Accommodations will be made for the student(s) to be able to receive a mixture of livestreamed instruction and independent assignments. Special area classes will be independent assignments during this time. There may be a 24 hour to 72 hour transitional period before educational services are provided.

**Plan:** Exposed close contacts who are **fully vaccinated** and have no COVID-like symptoms

- Do not need to quarantine, be excluded from school, or be tested following an exposure to someone with suspected or confirmed COVID-19.
- Should still monitor for symptoms of COVID-19 for 14 days following an exposure.
- If they experience symptoms, they should isolate themselves from others, be clinically evaluated for COVID-19, including SARS-CoV-2 testing and inform their health care

provider of their vaccination status at the time of presentation to care.

#### 4 Contact Tracing

**Plan:** The school district will work closely with the Department of Health to contact trace close contacts. A close contact is defined as being within 6 feet of someone with suspected or known COVID-19 for 15 or more minutes during a 24-hour period (even if masked).

#### 5. Testing

**Plan:** All COVID-19 testing will be performed off-site by the individual's choice of health care provider.

#### 6. Travel

New Jersey Residents Travel Link:

<https://covid19.nj.gov/faqs/nj-information/travel-and-transportation/are-there-travel-restrictions-to-or-from-new-jersey>

**CDC** - Fully vaccinated travelers are less likely to get and spread SARS-CoV-2 and can now travel at low risk to themselves within the United States. International travelers need to pay close attention to the [situation at their international destinations](#) before traveling due to the spread of new variants and because the burden of COVID-19 varies globally.

[Wearing a mask over your nose and mouth is required](#) on planes, buses, trains, and other forms of public transportation traveling into, within, or out of the United States and while indoors at U.S. transportation hubs such as airports and stations. Travelers are not required to wear a mask in outdoor areas of a conveyance (like on open deck areas of a ferry or the uncovered top deck of a bus).

#### **FULLY VACCINATED Domestic travel (within the United States or to a U.S. territory)**

- Fully vaccinated travelers do not need to get a SARS-CoV-2 viral test before or after domestic travel, unless testing is required by local, state, or territorial health authorities.
- Fully vaccinated travelers do not need to self-quarantine following domestic travel.
- For more information, see [Domestic Travel During COVID-19](#).

#### **For UNVACCINATED individuals - After you travel:**

- Get tested with a [viral test](#) 3-5 days after travel AND stay home and self-quarantine for a full 7 days after travel.
- Even if you test negative, stay home and self-quarantine for the full 7 days.
- If your test is positive, [isolate](#) yourself to protect others from getting infected.
- If you don't get tested, stay home and self-quarantine for 10 days after travel.
- Avoid being around people who are at [increased risk for severe illness](#) for 14 days, whether you get tested or not.
- Self-monitor for COVID-19 symptoms; isolate and get tested if you develop symptoms.
- Follow all [state and local](#) recommendations or requirements.

## **International Travel:**

- Fully vaccinated travelers do not need to get tested before leaving the United States unless required by their destination.
- Fully vaccinated air travelers coming to the United States from abroad, including U.S. citizens, are still [required](#) to have a negative SARS-CoV-2 viral test result or documentation of recovery from COVID-19 before they board a flight to the United States.
- International travelers arriving in the United States are still recommended to get a SARS-CoV-2 viral test 3-5 days after travel regardless of vaccination status.
- Fully vaccinated travelers do not need to self-quarantine in the United States following international travel.
- For more information, see [International Travel During COVID-19](#).

## **For UNVACCINATED individuals: Before you arrive in the United States:**

All air passengers coming to the United States, including U.S. citizens and fully vaccinated people, [are required](#) to have a negative COVID-19 viral test result no more than 3 days before travel or documentation of recovery from COVID-19 in the past 3 months before they board a flight to the United States.

## **After you travel:**

- Get tested with a [viral test](#) 3-5 days after travel AND stay home and self-quarantine for a full 7 days after travel.
- Even if you test negative, stay home and self-quarantine for the full 7 days.
- If your test is positive, [isolate](#) yourself to protect others from getting infected.
- If you don't get tested, stay home and self-quarantine for 10 days after travel.
- Avoid being around people who are at [increased risk for severe illness](#) for 14 days, whether you get tested or not.
- Self-monitor for COVID-19 symptoms; isolate and get tested if you develop symptoms.
- Follow all [state and local](#) recommendations or requirements.

**APPENDIX A**  
**New Jersey Department of Health**  
**COVID-19 Daily Screening for Students/Staff**

Parents/Guardians: Please complete this short check each morning before sending your child to school. **You do not have to physically fill out the form.**

**Section 1: Symptoms**

Any of the symptoms below could indicate a COVID-19 infection in children and may put your child at risk for spreading illness to others. Please note that this list does not include all possible symptoms and children with COVID-19 may experience any, all, or none of these symptoms. Please check your child daily for these symptoms:

**Column A Column B**

	Fever (measured or subjective) Cough
	Chills Shortness of Breath

Rigors (shivers) Difficulty Breathing

	Myalgia (Muscle Aches) New loss of smell
	Headache New loss of taste
	Sore Throat
	Nausea or Vomiting
	Diarrhea
	Fatigue
	Congestion or runny nose

If **TWO OR MORE** of the fields in Column A are checked off **OR AT LEAST ONE** field in column B is checked off, please keep your child home and notify the school for further instructions.

**Section 2: Close Contact/Potential Exposure**

Please verify if:

	Your child has had close contact (within 6 feet of an infected person for 15 cumulative minutes over 24 hours) with a person with confirmed COVID-19
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	Someone in your household is diagnosed with COVID-19
	Your child has traveled to an area of high community transmission

If ANY of the fields in Section 2 are checked off, your child should remain home for 14 days from the last date of exposure (if your child is a close contact of a confirmed COVID-19 case) or date of return to New Jersey. \*this form is taken directly from the New Jersey Department of Health.