

**KITTATINNY REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION MEETING  
WORK SESSION MEETING  
OCTOBER 11, 2018**

**MOTIONS IN BOLD PRINT – ACTION TO BE TAKEN AT WORK SESSION.**

**\*STATE MANDATED REQUIREMENT – BOARD MUST COMPLY AND MAY NOT DEFEAT BY MAJORITY NO VOTES.**

The Work Session Meeting of the Kittatinny Regional High School Board of Education was held on Thursday, October 11, 2018 in the High School Library. The Board President, Mr. Cooper, called the meeting to order with the salute to the flag and the statement that the meeting was being held in conformity with the Open Public Meetings Act.

Members Present:     Mr. Carl D. Cooper, President  
                              Ms. Eleanore Shaffer, Vice-President  
                              Mr. David Ormesher  
                              Mr. James Hunt  
                              Mrs. Judy Youngs  
                              Mrs. Barbara Andrews  
                              Mr. Robert Greene

Members Absent:     Mrs. Moira Douglas

Also present were Mr. Craig Hutcheson, Superintendent, Mrs. Kathleen Kane, Board Secretary, and Public.

At 7:00 p.m., the Board President, Mr. Cooper, called the meeting to order **Call to** with the salute to the flag and the statement that the meeting was being held **Order** in conformity with the Open Public Meetings Act as follows:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Kittatinny Regional High School Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted: The New Jersey Herald, the Sunday New Jersey Herald, Constituent Municipal Buildings, Constituent Boards of Education, and the Kittatinny Regional High School.

**PUBLIC HEARING – VIOLENCE AND VANDALISM REPORT – SHARON FALCHETTA**

**CORRESPONDANCE**

- A letter received from Ms. Deb DeLuca requesting permission for an alumni field hockey game for 2018.
- Thank you letter from Ms. Patti Nugent, LACE Program Coordinator, for allowing the use of Kittatinny's gym.

**PETITIONS FROM THE AUDIENCE** – None

**CSA REPORT**

Mr. Hutcheson reported on the following items:

- A copy of the October 5<sup>th</sup> and 8<sup>th</sup> professional day agendas are in your packets. It was a successful day with the next generation science standards and Rubicon.
- We had a presentation last year on the project search license. We lost the opportunity to be the LEA to SCESC. We do not have the students right now for the program, but we will in five years.
- Humidity in schools has caused mold problems to schools throughout the state this year. We have been diligent in our cleaning. We've had air testing done this week and it will take seven to ten days for confirmation.
- Volleyball-a-thon date was November 29 now changed to November 15.
- Questions of the SCCC visit; email to students if they are interested they can sign up. The counselors will meet with those students who are interested in specific areas.
- Update on PARCC, ASLS is limiting day and times and reducing grade level.
- In your packets are updates regarding the annual school calendar.
- Health benefit changes, Sweeney/Murphy NJEA.
- Article on Department of Education clarification of transgender students.
- Bulletproof

**FINANCE, BUDGET AND INSURANCE**

- A. Discussion to certify pursuant to N.J.A.C. 6A:23A-16.10(c)4 that as of October 18, 2018, after review of the appropriations section of secretary's monthly fiscal report and upon consultation with the Business Administrator to the best of our knowledge that no major account or funds has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and sufficient funds are available for the remainder of the fiscal year.

**FINANCE, BUDGET AND INSURANCE** – con't

B. Discussion to approve the following finance items:

Payment of bills – October 2018  
List of transfers – September 2018

- C. Discussion to approve the attached monthly travel for administration, Board members and staff as per Board policy. (Attachment F-1)
- D. Discussion to accept 2017-2018 Safety Incentive Program Award for \$3,000 from the School Alliance Insurance Fund (SAIF).
- E. Discussion to approve an agreement between the Kittatinny Regional Board of Education (Public School) and the Northwest Christian School (Non-Public School) stating that the technology and nursing grant funds will be used in accordance with the guidelines provided by the State of New Jersey for those programs. The technology funds will be used for the purpose of purchasing technology supplies and/or hardware. The nursing funds will be used to provide mandated Chapter 226 services through the Sussex County Educational Services Commission.
- F. Discussion to accept the monthly bank balances for the following accounts:

Bank Accounts	9/30/18 Balance
Adult Education	\$70,089.48
Cafeteria	\$73,501.02
Driver Education	\$1,524.20
Petty Cash	\$563.24
School Store	\$11,583.98
Student Activities	\$190,716.72
Athletics	\$4,532.82
Unemployment Trust	\$272,510.96

Discussion: S2 Funding Law – State Aid Losses for KRHS (attachment). Mr. Hutcheson discussed the state aid calculation and adding this information to the shared services press release.

**PERSONNEL**

- A. Discussion to approve the following substitute teachers pending completion of necessary paperwork and satisfactory criminal background check as recommended by the Superintendent:

Alexander Caruso  
Adam D'Angelo

- B. Discussion to approve Winter Coaching Recommendations, as recommended by the Superintendent. (Attachment P-1)

- C. Discussion to approve the following swim personnel, as recommended by the Superintendent:

Dr. Tim Holovacs, lifeguard, at a rate of \$10.00 per hour  
Cole Longcor, student lifeguard, at a rate of \$10.00 per hour (senior)  
Natalie Dube, student lifeguard, at a rate of \$9.50 per hour (underclassman)

- D. Discussion to approve the following mentors for the 10<sup>th</sup> Period Day Mentoring Program (after school) for Kittatinny students in need of additional support, \$40/hour (not to exceed 10 hours per mentor for a maximum expenditure of \$4,800 for the program), as recommended by the Superintendent:

Brandt Anderson	Heidi Meakin
Heather Anderson	Katherine Morelli
Dana Bitondo	Tracy Paparella
Martha Galviz	Gillian Raye
Carmine Gonnella	Victoria Recenello
Jolene Hegarty	Mary Youngblood
Theresa Iliff	Karyn Soltis
Joshua Joyce	Ashley Swords
Lathryn Lasso	Kate Teresi

- E. Discussion to approve Jarred Matthes as co-advisor for National Honor Society for the 2018-2019 school year at half-stipend of \$1187.50, as recommended by the Superintendent.
- F. Discussion to approve Dror Eliezer as band equipment truck driver at a rate of \$75 per away football game and \$125 for marching band competitions, pending completion of satisfactory background check and motor vehicle check, as recommended by the Superintendent.
- G. Discussion to approve CSA Qualitative Goal for the 2018-2019 school year and subsequent submission to the Executive County Superintendent for approval. (Attachment P-2)

**PERSONNEL** – con't

- H. Discussion to approve expenses and resolution for Coaches John Gill, Steve Butler, Jared Roe, Anthony Gummerson, Sean Lombardi, Wallace Butler and KRHS Wrestling Team to reserve four rooms to attend the State Wrestling competition in Atlantic City, New Jersey, March 1, 2 and 3, 2019, at the Sheraton Atlantic City Convention Center Hotel, room rate per night \$159 plus tax; General Services Administration (GSA) room rate is \$94; meal allowance will be \$66 per day – 75% first and last day. (Note: hotel rate exceeds GSA rate of \$94.) (Attachment P-3)
- I. Discussion to approve John Lade as Boys Head Lacrosse Coach, Step 2, \$7,154, (final stipend to be determined pending settlement of the collective negotiated agreement), as recommended by the Superintendent. (Attachment P-4)
- J. \*\*Discussion to approve \_\_\_\_\_ as IT Support Specialist, effective \_\_\_\_\_, at a salary of \$\_\_\_\_\_, pro-rated (final salary to be determined upon settlement of the collective negotiated bargaining agreement), pending completion of necessary paperwork and satisfactory background check as recommended by the Superintendent. (Attachment P-5)

**CURRICULUM**

- A. Discussion to approve the monthly suspension report. (Attachment C-1)
- B. Discussion to approve the Harassment, Intimidation and Bullying (HIB) report. (Two investigated – No HIB found.) (Attachment C-2)
- C. Discussion to approve Attendance policy in Student Handbook. (Attachment C-3)
- D. Discussion to approve 5-Year Plans for 2018-2023. (Attachment C-4)
- E. Discussion to approve 2018-2019 Nursing Services Plan. (Attachment C-5)
- F. Discussion to approve Violence and Vandalism Report from the 2017-2018 school year. (Presentation by Assistant Principal Sharon Falchetta on October 18, 2018.)
- G. Discussion to approve 3-year plan for English Language Learner (ELL) student #19466.
- H. Discussion to approve Kittatinny Cheerleaders to attend National Cheerleaders Association (NCA) High School National Championship in Dallas, Texas on January 25 – 28, 2019. All costs borne by students. No cost to the district. (Attachment C-6)

**CURRICULUM** – con't

- I. Discussion to approve Open Gym from 7:00 – 8:30 p.m. in the high school gymnasium on October 23, 25, 29, 30, 31, 2018 and November 1, 5, 6, 7, 13, 14, 15, 2018 for high school basketball players under the supervision of Betty Scymanski.
- J. A motion was made by Mr. Hunt, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve Veterans/Military Day during the football game on Saturday, October 13, 2018. Football players will choose a veteran or military member to stand beside them during the National Anthem. The veterans/military members will be given complimentary admission to the game. Veterans / Military Day**
- K. Discussion to allow a Blackhawk helicopter flown by the National Guard to land and take off during Career Day in March of 2019.
- L. Discussion to approve students from all local KRHS municipal emergency management services organizations to set up an EMT Recruitment table during lunch periods. Date to be determined.
- M. Discussion to approve the following job sites for the Life Skills Program:
- Newton Trophy, Branchville  
AB Scantlebury Company, Fredon
- N. Discussion to approve the Cougar Cabaret concert on Friday, January 18, 2019 from 7:00 – 9:00 p.m. in the Cafeteria. Concert features the music of Broadway and students will perform solos, duets and other small numbers. No fee to attend. Refreshments will be sold.
- O. Discussion to approve Class of 2019 face painting fundraiser on day of Powder Puff game in November. Face painting will be offered at a cost of \$2 during lunch periods.
- P. Discussion to approve field trip for Eighth grade Social Studies students (approximately 20-25) to West Point Military Academy in West Point, New York in late April/early May. Trip will cover many topics covered in class, especially the Revolutionary War. All costs borne by students. No cost to the district.

**CURRICULUM** – con't

Q. Discussion to approve state provided Graduation rate for the Class of 2018 of 98.8%.

Class of 2017: 95.9%  
Class of 2016: 96.3%  
Class of 2015: 96.4%  
Class of 2014: 99.1%  
Class of 2013: 96.0%  
Class of 2012: 92.7%

R. Discussion to approve Freshman class Pizza Fundraiser to sell pizza after school throughout the school year at \$2/slice. (This fundraiser was originally approved for the Sophomore Class.)

S. Discussion to approve Girl Scout Gold Award project by Jessica Smalley to bring about awareness of drug and alcohol abuse. (Attachment C-7)

T. Discussion to approve Eagle Scout project by Joshua Langley to refurbish KRHS Outdoor Classroom. (Attachment C-8)

**Information:**

Homebound Instruction count for September 2018: 2

**POLICY**

A. Discussion to approve 1<sup>st</sup> reading of the following policies:

#1250 – Visitors (minor revisions) (POL-1)  
#2130 – Principal Evaluation (minor revisions) (POL-2)  
#5131.1 – Harassment, Intimidation & Bullying (minor revisions) (POL-3)

**TRANSPORTATION**

A. Discussion to approve Jointure between High Point Regional School District and Kittatinny Regional School District to transport four (4) Nonpublic students on Route HP-2 to Pope John High School and Rev. Brown School for the total price of \$3,570.70 for the 2018-2019 school year. (All costs to be borne by Kittatinny Board of Education.)

## **BUILDING AND GROUNDS**

- A. Discussion to approve the 3-year Comprehensive Maintenance Plan and the M-1 as required in the NJ Quality Single Accountability Continuum (NJQSAC). (Attachment B&G-1)
- B. Discussion to approve the following building use requests as per the time, date and place listed on the application as recommended by the Superintendent:

Hampton Sandyston Wrestling Club for wrestling instruction from October 15, 2018 to March 24, 2019 from 5:30 p.m. to 8:00 p.m. utilizing the gymnasium and auxiliary gym.

Stillwater Fredon Wrestling for wrestling on December 8, 2018, January 5, 6, & 12, 2019 from 7:00 a.m. – 2:00 p.m. utilizing the upper and lower gymnasiums.

Hampton Rec Basketball for instructional basketball on Saturdays in November, 2018 through February, 2019 from 8:00 a.m. to 9:00 a.m. utilizing the gymnasium.

Rutgers Cooperative Extension of Sussex County 4-H for public presentations on Friday, March 22, 2019 from 6:00 p.m. to 9:30 p.m. utilizing ten to twelve classrooms.

- C. Discussion to approve participation in and support of the JCP&L Reliability Plus Program aimed at making JCP&L's distribution system more resistant to outages during storm and non-storm events and reducing future outages and their duration. (Attachment B&G-2)
- D. Discussion to approve Resolution to Appropriate Capital Reserve Funds. (Attachment B&G-3)

## **NEGOTIATIONS**

### **EXECUTIVE SESSION**

At 7:40 p.m., the following resolution was approved by Mr. Hunt, seconded by Mr. Greene and carried by a unanimous vote of the members present:

**Executive  
Session**

WHEREAS, The Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Kittatinny Regional Board of Education is of the opinion that such circumstances presently exist;



**EXECUTIVE SESSION** – con't

NOW, THEREFORE, BE IT RESOLVED, by the Kittatinny Regional Board of Education, County of Sussex, State of New Jersey, that a closed session of this Board of Education (where the public shall be excluded) will be held at this time for the purpose of discussing: negotiations and personnel.

BE IT FURTHER RESOLVED, that the action of the Board with regard to the above entitled matters shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved, and would not result in a possible invasion of their right of privacy.

At 8:35 p.m., a motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous vote of the members present to adjourn Executive Session, the results of which will not be made public this evening.

**Adjourn  
Executive  
Session**

**LEGAL**

**MISCELLANEOUS**

Possible Executive Session for one or more of the exceptions allowable under the Open Public Meetings Act.

**ADJOURNMENT**

At 8:35 p.m., a motion was made by Mr. Ormesher, seconded by Mrs. Andrews and carried by a unanimous vote of the members present to adjourn the meeting.

Respectfully submitted,

Kathleen Kane  
Board Secretary

**COMMENDATIONS**

**OCTOBER 2018**

**TO:**

- The following students for being named Kittatinny Student of the Month for September 2018:
  - 7<sup>th</sup> – Thomas Salokas, Kelly Gordon
  - 8<sup>th</sup> – Aidan Sajdak, Christie Liuzza
  - 9<sup>th</sup> – Michael Mauro, Delaney Campanella
  - 10<sup>th</sup> – Mason Gallant, Cheyanne Rewoldt
  - 11<sup>th</sup> – Gianluca Turi, Chloe Schaffer
  - 12<sup>th</sup> – Carson Powell, Liz Hirsch
- Peer Leadership, Interact and Cougar Pride clubs under the direction of Karen Ruitenberg, Tracy Paparella, Michelle Kaminskyj and Vicky Recenello for organizing "Wheels for Walker" walk-a-thon which generated over \$3,000 to put towards a mobility vehicle for KRHS student with muscular dystrophy. Event was sponsored by Kittatinny Cougar Athletic Association and Kittatinny Education Association.