

**KITTATINNY REGIONAL HIGH SCHOOL
BOARD OF EDUCATION MEETING
REGULAR MEETING
OCTOBER 18, 2018**

****STATE MANDATED REQUIREMENT – BOARD MUST COMPLY AND MAY NOT DEFEAT BY MAJORITY NO VOTES.**

The Regular Meeting of the Kittatinny Regional High School Board of Education was held on Thursday, October 18, 2018 in the High School Library. The Board President, Mr. Cooper, called the meeting to order with the salute to the flag and the statement that the meeting was being held in conformity with the Open Public Meetings Act.

Members Present: Mr. Carl D. Cooper, President
Ms. Eleanore Shaffer, Vice-President
Mr. James Hunt
Mrs. Moira Douglas
Mr. David Ormesher
Mrs. Barbara Andrews
Mr. Robert Greene
Mrs. Judy Youngs

Members Absent: None

Also present were Mr. Craig Hutcheson, Superintendent, Mrs. Kathleen Kane, Business Administrator, and Public.

At 7:00 pm, the Board President, Mr. Cooper, called the meeting to order **Call to** with the salute to the flag and the statement that the meeting was being held **Order** in conformity with the Open Public Meetings Act as follows:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Kittatinny Regional High School Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted: The New Jersey Herald, the Sunday New Jersey Herald, Constituent Municipal Buildings, Constituent Boards of Education, and the Kittatinny Regional High School.

A motion was made by Mr. Hunt, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve the Work Session Minutes of September 6, 2018, the Regular Meeting Minutes of September 13, 2018, and the Executive Session Minutes of September 6 & 13, 2018.

A motion was made by Mr. Ormesher, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve the Financial Statements of the Treasurer of School Monies and the Secretary's Report of July, August, and September 2018.

CORRESPONDENCE – None

COMMENDATIONS

- The following students for being named Kittatinny Student of the Month for September 2018:

7th – Thomas Salokas, Kelly Gordon
8th – Aidan Sajdak, Christie Liuzza
9th – Michael Mauro, Delaney Campanella
10th – Mason Gallant, Cheyanne Rewoldt
11th – Gianluca Turi, Chloe Schaffer
12th – Carson Powell, Liz Hirsch

- Peer Leadership, Interact and Cougar Pride clubs under the direction of Karen Ruitenbergh, Tracy Paparella, Michelle Kaminskyj and Vicky Recenello for organizing "Wheels for Walker" walk-a-thon which generated over \$3,000 to put towards a mobility vehicle for KRHS student with muscular dystrophy. Event was sponsored by Kittatinny Cougar Athletic Association and Kittatinny Education Association.

PETITIONS FROM THE AUDIENCE

- Mrs. Gayle Tidona read a letter regarding the special activities the faculty performs inside and outside of the classroom that makes Kittatinny remarkable. (A copy of the letter has been added to the minute book)
- Mr. Hutcheson just wanted to thank the staff; we are off to a very good year. The staff has done an exceptional job in developing these activities and seeing them through. They've worked with the administration of the school to see that these things happen. I'd like to commend the board for approving these activities and approving the ability to have clubs and stipends in those sort of things that create these opportunities for these students. Thank you all.
- Mr. Cooper – yes, thank you very much we do appreciate your efforts. I know because I had kids go through here so I know what you do and I appreciate it.

CSA REPORT

Mr. Hutcheson reported on the following items:

- Kathy and I went over the S2 legislation, the funding numbers once again and they haven't changed. I had a meeting today in Parsippany, it was the Commissioner of Education's convocation at Par Troy High School. There were about five to six questions at the end to the new Commissioner; two of those questions revolved directly around S2 and the lack of funding to a number of school districts, about 160 within our state. Twenty out of twenty four school districts in Sussex County will lose state aid once again next year; we're one of those twenty four. Over the next six years the plan is still to implement the S2 legislation which is the law. The law agreed to by the Governor and by Senator Sweeney and the legislature and that means over the next six years in addition to our \$130,000 cut this year we are looking at a total 2.6 million dollar plus loss in state aid alone. Over those six years we can raise our budget on average \$300,000 a year, so even if we went up every year we can't make up the money. This is a scenario that is devastating for our district and many districts across our state. Washington Township school district in Morris County receives about \$8 million in state aid, they're seeing a \$5 million plus cut; he was one of the people that spoke. There is a coalition at the state level that I joined last week, it will meet next week in Atlantic City at the school boards convention. I also met with a Sussex County Superintendent last week and we are starting a local Sussex County coalition to come up with ideas to address this issue which is a very serious. The Commissioner's response to the questions today was simply right now that's the law. The Commissioner's recommendation is that you work through your legislative departments in your counties to see if you can make change like the change that was made to implement S2. He said that they will look at the formula over the next three years, but there is no relief in sight without legislative change. I am imploring our Sussex County cohorts along with our 130/140 districts across our state to come together. There is right now supposedly a lawsuit against the Department of Education due to lack of funding depending upon this S2 bill. This is something that will be devastating to our school, to our programs, and will truly change the face of this district for years to come and it's not recoverable.

Mrs. Sharon Falchetta gave the Violence and Vandalism Report.

FINANCE, BUDGET AND INSURANCE

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of October 18, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

Board Secretary

Date

FINANCE, BUDGET AND INSURANCE – con't

- | | |
|---|--|
| A. A motion was made by Mr. Hunt, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to certify pursuant to N.J.A.C. 6A:23A-16.10(c)4 that as of October 18, 2018, after review of the appropriations section of secretary's monthly fiscal report and upon consultation with the Business Administrator to the best of our knowledge that no major account or funds has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and sufficient funds are available for the remainder of the fiscal year. | Certify
Financial
Statements |
| B. A motion was made by Mr. Hunt, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve the following finance items:

Payment of bills – October 2018
List of transfers – September 2018 | September
Transfers /
October
Bills |
| C. A motion was made by Mr. Hunt, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve the attached monthly travel for administration, Board members and staff as per Board policy. (Attachment F-1) | Monthly
Travel |
| D. A motion was made by Mrs. Youngs, seconded by Mrs. Andrews and carried by a unanimous vote of the members present to accept 2017-2018 Safety Incentive Program Award for \$3,000 from the School Alliance Insurance Fund (SAIF). | Safety
Incentive
Program
Award |
| E. A motion was made by Mrs. Youngs, seconded by Mrs. Andrews and carried by a unanimous vote of the members present to approve an agreement between the Kittatinny Regional Board of Education (Public School) and the Northwest Christian School (Non-Public School) stating that the technology and nursing grant funds will be used in accordance with the guidelines provided by the State of New Jersey for those programs. The technology funds will be used for the purpose of purchasing technology supplies and/or hardware. The nursing funds will be used to provide mandated Chapter 226 services through the Sussex County Educational Services Commission. | Agreement
with
Northwest
Christian |

FINANCE, BUDGET AND INSURANCE – con’t

- F. A motion was made by Mrs. Youngs, seconded by Mrs. Andrews and carried by a unanimous vote of the members present to accept the monthly bank balances for the following accounts:

**Bank
 Account
 Balance
 Report**

Bank Accounts	9/30/18 Balance
Adult Education	\$70,089.48
Cafeteria	\$73,501.02
Driver Education	\$1,524.20
Petty Cash	\$563.24
School Store	\$11,583.98
Student Activities	\$190,716.72
Athletics	\$4,532.82
Unemployment Trust	\$272,510.96

PERSONNEL

- A. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the following substitute teachers pending completion of necessary paperwork and satisfactory criminal background check as recommended by the Superintendent:

**Substitute
 Teachers**

Alexander Caruso
 Adam D’Angelo

- B. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve Winter Coaching Recommendations, as recommended by the Superintendent. (Attachment P-1)

**Winter
 Coaching
 Recommen-
 Dations**

- C. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the following swim personnel, as recommended by the Superintendent:

**Swim
 Personnel**

Dr. Tim Holovacs, lifeguard, at a rate of \$10.00 per hour
 Cole Longcor, student lifeguard, at a rate of \$10.00 per hour (senior)
 Natalie Dube, student lifeguard, at a rate of \$9.50 per hour
 (underclassman)

PERSONNEL – con't

- D. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve the following mentors for the 10th Period Day Mentoring Program (after school) for Kittatinny students in need of additional support, \$40/hour (not to exceed 10 hours per mentor for a maximum expenditure of \$4,800 for the program), as recommended by the Superintendent:

**10th Period
Day
Mentoring
Program
Personnel**

Brandt Anderson	Heidi Meakin
Heather Anderson	Katherine Morelli
Dana Bitondo	Tracy Paparella
Martha Galviz	Gillian Raye
Carmine Gonnella	Victoria Recenello
Jolene Hegarty	Mary Youngblood
Theresa Iliff	Karyn Soltis
Joshua Joyce	Ashley Swords
Kathryn Lasso	Kate Teresi

- E. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve Jarred Matthes as co-advisor for National Honor Society for the 2018-2019 school year at half-stipend of \$1187.50, as recommended by the Superintendent.
- F. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve Dror Eliezer as band equipment truck driver at a rate of \$75 per away football game and \$125 for marching band competitions, pending completion of satisfactory background check and motor vehicle check, as recommended by the Superintendent.
- G. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve CSA Qualitative Goal for the 2018-2019 school year and subsequent submission to the Executive County Superintendent for approval. (Attachment P-2)

**National
Honor
Society Co –
Advisor**

**Band
Equipment
Truck
Driver**

**CSA
Qualitative
Goal for
2018-2019**

PERSONNEL – con't

- H. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve expenses and resolution for Coaches John Gill, Steve Butler, Jared Roe, Anthony Gummerson, Sean Lombardi, Wallace Butler and KRHS Wrestling Team to reserve four rooms to attend the State Wrestling competition in Atlantic City, New Jersey, March 1, 2 and 3, 2019, at the Sheraton Atlantic City Convention Center Hotel, room rate per night \$159 plus tax; General Services Administration (GSA) room rate is \$94; meal allowance will be \$66 per day – 75% first and last day. (Note: hotel rate exceeds GSA rate of \$94.) (Attachment P-3) **State Wrestling Competition**
- I. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve John Lade as Boys Head Lacrosse Coach, Step 2, \$7,154, (final stipend to be determined pending settlement of the collective negotiated agreement), as recommended by the Superintendent. (Attachment P-4) **Head Boys Lacrosse Coach**
- J. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous roll call vote of the members present to allow the Superintendent to offer employment, upon consultation with the Board of Education President, to an IT Support Specialist, pending completion of necessary paperwork and satisfactory background check as recommended by the Superintendent. **IT Support Specialist**

CURRICULUM

- A. A motion was made by Mr. Greene, seconded by Mrs. Douglas and carried by a unanimous vote of the members present to approve the monthly suspension report. (Attachment C-1) **Monthly Suspension Report**
- B. A motion was made by Mr. Greene, seconded by Mrs. Douglas and carried by a unanimous vote of the members present to approve the Harassment, Intimidation and Bullying (HIB) report. (Five investigated – No HIB found.) (Attachment C-2) **HIB Report**
- C. A motion was made by Mr. Greene, seconded by Mrs. Douglas and carried by a unanimous vote of the members present to approve Attendance policy in Student Handbook. (Attachment C-3) **Attendance Policy in Student Handbook**

CURRICULUM – con't

- D. A motion was made by Mr. Greene, seconded by Mrs. Douglas and carried by a unanimous vote of the members present to approve 5-Year Plans for 2018-2023. (Attachment C-4) **5-Year Plans for 2018-2023**
- E. A motion was made by Mr. Greene, seconded by Mrs. Douglas and carried by a unanimous vote of the members present to approve 2018-2019 Nursing Services Plan. (Attachment C-5) **2018-2019 Nursing Services Plan**
- F. A motion was made by Mr. Greene, seconded by Mrs. Douglas and carried by a unanimous vote of the members present to approve Violence and Vandalism Report from the 2017-2018 school year. (Presentation by Assistant Principal Sharon Falchetta on October 18, 2018.) **2017-2018 Violence & Vandalism Report**
- G. A motion was made by Mr. Greene, seconded by Mrs. Douglas and carried by a unanimous vote of the members present to approve 3-year plan for English Language Learner (ELL) student #19466. **3-Year Plan for English Language Learner**
- H. A motion was made by Mr. Greene, seconded by Mrs. Douglas and carried by a unanimous vote of the members present to approve Kittatinny Cheerleaders to attend National Cheerleaders Association (NCA) High School National Championship in Dallas, Texas on January 25 – 28, 2019. All costs borne by students. No cost to the district. (Attachment C-6) **Cheerleaders to Attend National Cheerleaders Championship**
- I. A motion was made by Mr. Greene, seconded by Mrs. Douglas and carried by a unanimous vote of the members present to approve Open Gym from 7:00 – 8:30 p.m. in the high school gymnasium on October 23, 25, 29, 30, 31, 2018 and November 1, 5, 6, 7, 13, 14, 15, 2018 for high school basketball players under the supervision of Betty Scymanski. **Open Gym**
- J. *Action Taken at Work Session. (Approval of Veterans/Military Day on October 13, 2018.)*
- K. A motion was made by Mr. Greene, seconded by Mrs. Douglas and carried by a unanimous vote of the members present to allow a Blackhawk helicopter flown by the National Guard to land and take off during Career Day in March of 2019. **Blackhawk Helicopter to Land During Career Day**

CURRICULUM – con't

- L. A motion was made by Mr. Greene, seconded by Mrs. Douglas and carried by a unanimous vote of the members present to approve students from all local KRHS municipal emergency management services organizations to set up an EMT Recruitment table during lunch periods. Date to be determined. **EMT Recruitment Table**
- M. A motion was made by Mr. Greene, seconded by Mrs. Douglas and carried by a unanimous vote of the members present to approve the following job sites for the Life Skills Program: **Job Sites for Life Skills Program**
- Newton Trophy, Branchville
AB Scantlebury Company, Fredon
- N. A motion was made by Ms. Shaffer, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the Cougar Cabaret concert on Friday, January 18, 2019 from 7:00 – 9:00 p.m. in the Cafeteria. Concert features the music of Broadway and students will perform solos, duets and other small numbers. No fee to attend. Refreshments will be sold. **Cougar Cabaret Concert**
- O. A motion was made by Ms. Shaffer, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve Class of 2019 face painting fundraiser on day of Powder Puff game in November. Face painting will be offered at a cost of \$2 during lunch periods. **Class of 2019 Fundraiser**
- P. A motion was made by Ms. Shaffer, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve field trip for Eighth grade Social Studies students (approximately 20-25) to West Point Military Academy in West Point, New York in late April/early May. Trip will cover many topics covered in class, especially the Revolutionary War. All costs borne by students. No cost to the district. **Field Trip**
- Q. A motion was made by Ms. Shaffer, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve state provided Graduation rate for the Class of 2018 of 98.8%. **Graduation Rate for Class of 2018**

Class of 2017: 95.9%
Class of 2016: 96.3%
Class of 2015: 96.4%
Class of 2014: 99.1%
Class of 2013: 96.0%
Class of 2012: 92.7%

CURRICULUM – con't

- R. A motion was made by Ms. Shaffer, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve Freshman class Pizza Fundraiser to sell pizza after school throughout the school year at \$2/slice. (This fundraiser was originally approved for the Sophomore Class.) **Pizza Fundraiser**
- S. A motion was made by Ms. Shaffer, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve Girl Scout Gold Award project by Jessica Smalley to bring about awareness of drug and alcohol abuse. (Attachment C-7) **Girl Scout Gold Award Project**
- T. A motion was made by Ms. Shaffer, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve Eagle Scout project by Joshua Langley to refurbish KRHS Outdoor Classroom. (Attachment C-8) **Eagle Scout Project**
- U. A motion was made by Ms. Shaffer, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve field trip for approximately 19 eighth grade Life Science students to do Stairway to Heaven hike in Vernon during the week of November 5, 2018. Students will study fall foliage for plant/leaf pollination. No cost to district. Bus transportation covered by students. **Field Trip**

Information:

Homebound Instruction count for September 2018: 2

POLICY

- A. A motion was made by Mr. Hunt, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve 1st reading of the following policies: **First Reading of Policies: 1250, 2130, 5131.1**
- #1250 – Visitors (minor revisions) (POL-1)
 - #2130 – Principal Evaluation (minor revisions) (POL-2)
 - #5131.1 – Harassment, Intimidation & Bullying (minor revisions) (POL-3)

TRANSPORTATION

- A. A motion was made by Mrs. Douglas, seconded by Mr. Greene and carried by a majority vote of the members present with Mrs. Youngs refraining from voting to approve Jointure between High Point Regional School District and Kittatinny Regional School District to transport four (4) Nonpublic students on Route HP-2 to Pope John High School and Rev. Brown School for the total price of \$3,570.70 for the 2018-2019 school year. (All costs to be borne by Kittatinny Board of Education.)
- Jointure
with High
Point
Regional
High School**

BUILDING AND GROUNDS

- A. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the 3-year Comprehensive Maintenance Plan and the M-1 as required in the NJ Quality Single Accountability Continuum (NJQSAC). (Attachment B&G-1)
- 3-Year
Comprehensive
Maintenance
Plan & the M-1**
- B. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the following building use requests as per the time, date and place listed on the application as recommended by the Superintendent:
- Building Use
Requests**
- Hampton Sandyston Wrestling Club for wrestling instruction from October 15, 2018 to March 24, 2019 from 5:30 p.m. to 8:00 p.m. utilizing the gymnasium and auxiliary gym.
- Stillwater Fredon Wrestling for wrestling on December 8, 2018, January 5, 6, & 12, 2019 from 7:00 a.m. – 2:00 p.m. utilizing the upper and lower gymnasiums.
- Hampton Rec Basketball for instructional basketball on Saturdays in November, 2018 through February, 2019 from 8:00 a.m. to 9:00 a.m. utilizing the gymnasium.
- Rutgers Cooperative Extension of Sussex County 4-H for public presentations on Friday, March 22, 2019 from 6:00 p.m. to 9:30 p.m. utilizing ten to twelve classrooms.

BUILDING AND GROUNDS – con't

- C. A motion was made by Ms. Shaffer, seconded by Mrs. Andrews and carried by a unanimous vote of the members present to approve participation in and support of the JCP&L Reliability Plus Program aimed at making JCP&L's distribution system more resistant to outages during storm and non-storm events and reducing future outages and their duration. (Attachment B&G-2) **JCP&L Reliability Plus Program**
- D. A motion was made by Ms. Shaffer, seconded by Mrs. Andrews and carried by a unanimous vote of the members present to approve Resolution to Appropriate Capital Reserve Funds. (Attachment B&G-3) **Resolution to Appropriate Capital Reserve Funds**

NEGOTIATIONS

EXECUTIVE SESSION

At 7:25 p.m., the following resolution was approved by Mrs. Douglas, seconded by Mr. Greene and carried by a unanimous vote of the members present: **Executive Session**

WHEREAS, The Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Kittatinny Regional Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Kittatinny Regional Board of Education, County of Sussex, State of New Jersey, that a closed session of this Board of Education (where the public shall be excluded) will be held at this time for the purpose of discussing: personnel and negotiations.

BE IT FURTHER RESOLVED, that the action of the Board with regard to the above entitled matters shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved, and would not result in a possible invasion of their right of privacy.

At 7:45 p.m., a motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to adjourn Executive Session, the results of which will not be made public this evening. **Adjourn Executive Session**

LEGAL

MISCELLANEOUS

Possible Executive Session for one or more of the exceptions allowable under the Open Public Meetings Act.

ADJOURNMENT

At 7:45 p.m., a motion was made by Mr. Ormesher, seconded by Mrs. Andrews and carried by a unanimous vote of the members present to adjourn the meeting.

Respectfully submitted,

Kathleen Kane
Board Secretary