

**KITTATINNY REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION MEETING  
REGULAR MEETING  
NOVEMBER 29, 2018**

**\*\*STATE MANDATED REQUIREMENT – BOARD MUST COMPLY AND MAY NOT DEFEAT BY MAJORITY NO VOTES.**

The Regular Meeting of the Kittatinny Regional High School Board of Education was held on Thursday, November 29, 2018 in the High School Library. The Board President, Mr. Cooper, called the meeting to order with the salute to the flag and the statement that the meeting was being held in conformity with the Open Public Meetings Act.

Members Present: Mr. Carl D. Cooper, President  
Ms. Eleanore Shaffer, Vice-President  
Mrs. Moira Douglas  
Mr. David Ormesher  
Mrs. Barbara Andrews  
Mr. Robert Greene  
Mrs. Judy Youngs

Members Absent: Mr. James Hunt

Also present were Mr. Craig Hutcheson, Superintendent, Mrs. Kathleen Kane, Business Administrator, Mrs. Lorraine Walther, Assistant Board Secretary, and Public.

At 7:00 pm, the Board President, Mr. Cooper, called the meeting to order **Call to** with the salute to the flag and the statement that the meeting was being held **Order** in conformity with the Open Public Meetings Act as follows:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Kittatinny Regional High School Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted: The New Jersey Herald, the Sunday New Jersey Herald, Constituent Municipal Buildings, Constituent Boards of Education, and the Kittatinny Regional High School.

Mr. Anthony Ardito of Ardito & Company, LLC. gave the school audit presentation to the board of education.

Mr. Hutcheson – as Mr. Ardito said we cannot accept the audit tonight because of the GASB issue so the motion on the agenda tonight will be tabled until we hear from Mr. Ardito to see what our next step will be.

Mr. Cooper – thank you to the business office.

A motion was made by Ms. Shaffer, seconded by Mrs. Andrews and carried by a unanimous vote of the members present to approve the Work Session Minutes of October 11, 2018.

A motion was made by Mrs. Andrews, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve the Regular Meeting Minutes of October 18, 2018.

A motion was made by Mrs. Andrews, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve the Executive Session Minutes of October 11 & 18, 2018.

A motion was made by Mrs. Douglas, seconded by Mrs. Andrews and carried by a unanimous vote of the members present to approve the Financial Statements of the Treasurer of School Monies and the Secretary's Report of October 2018.

**CORRESPONDENCE** – None

**COMMENDATIONS**

- The following students for being named Kittatinny Student of the Month for October 2018:

7 <sup>th</sup> Grade:	Trey Gallant,	Delaney Burke
8 <sup>th</sup> Grade:	James Batta,	Amanda Chadwick
9 <sup>th</sup> Grade:	Griffin Reilly,	Regan DeJager
10 <sup>th</sup> Grade:	Dylan Singh,	Mikayla Cooke
11 <sup>th</sup> Grade:	Mike Crowley,	Kate Sikora
12 <sup>th</sup> Grade:	Tim Knutelsky,	Katie Albinski
- Rose Homentosky for being chosen as our Hugh O'Brien Leadership representative, and our alternate Sara Liuzza,
- Emily Dyminski, Autumn Kilduff, Kaylee Stenderowicz and Bradley Wohlleber for volunteering their time to participate in a college panel for our junior parent college presentation.
- Emily Dyminski and Bradley Wohlleber for being named Wendy's High School Heisman Award winners representing Kittatinny. They will now be entered into a state competition where they could win \$500.

**COMMENDATIONS** – con't

- Connor Hanna and Rayna Butler for being selected out of 800 entries in Sussex County in the What's Your Anti-Drug Contest. Their entries were featured in the NJ Herald.
- Cast, crew and advisors for a successful production of The Crucible.
- Michelle Bakker and the Guidance staff for organizing the College and Career Fair at which 61 representatives attended.
- Our National Honor Society students for their help with the College and Career Fair.
- Mr. Andy VanOrden for organizing the testing of PSATs for 450 students (124 freshman took the practice exam and 326 sophomores and juniors took the PSAT).
- Mr. Shawn Tuit, School Psychologist, for helping out the Stillwater School with a potential crisis/trauma situation.
- Mrs. Kate Morelli for piloting an online payment system for our Concurrent School Program for this school year.
- Mr. Pete DeMartini for a successful administration of the ASVAB test to 15 students.
- Ms. Vicki Recenello and Red Ribbon Celebration organizers for a successful alcohol and drug prevention event sponsored by the Guidance Department.
- Samantha Russell for being selected as Kittatinny's Scholar-Athlete representative for 2018-2019.
- Music students in grades seven through twelve who participated in the Kaleidoscope Concert on October 23, 2018 providing us with a special evening of musical entertainment.
- Our history-making football team and coaches for a spectacular season earning Kittatinny its first state sectional championship and the opportunity to play at MetLife Stadium.

**PETITIONS FROM THE AUDIENCE**

- Jed Smith, Thomas Rudy, Jake Shakleton, Brad Wollaber, Steven Nozaro. We're a part of the committee for Wheels for Walker and we would like to thank the faculty, custodial staff at Kittatinny Regional High School, the Interact Club, Peer Leadership Club, the Cougar Pride Club, the Kittatinny Education Association, the Kittatinny Cougar Athletic Association, the Kittatinny Regional Board of Education and of course our wonderful community for making our walk a thon possible. We have raised over \$11,000.00 for the Walker family and without the support of all of the groups I just mentioned that number would be much lower. Thanks to your efforts Wheels for Walker was able to raise enough money to acquire and install a wheel chair lift in the Walker's van to assist them lifting the scooter to the back of the van. We would like to present a commemorative plaque to Kittatinny as an expression of our gratitude for making this happen and assisting us in breathing life into our fundraiser. We are going to continue to keep pushing with our fundraising efforts in hopes of getting an adaptive mobility vehicle for Kyle.

## **CSA REPORT**

Mr. Hutcheson reported on the following items:

- Our football team had a great season. They did go to Metlife Stadium last Friday. I organized with our transportation folks, and I want to thank the board because the board purchased a fan bus to go for some of our students. We had three of our staff members ride down on the bus with the students who went. Although the final outcome of the game wasn't exactly what we would have hoped for it was a great experience. We scored the first touchdown in the New Jersey NJSIAA bowl history, we scored on our first possession. A season like this is a building block it creates success when you have students who really came together as successfully as they did throughout the season and overcame some adversity at different times. We're hoping that this is the first step and many steps to continued success. Thank you to the board for your support, congratulations to all the coaches and the kids, also our fan base was completely awesome during this entire time. If you didn't get to go to the state sectional game at Newton you're not going to see many environments like we experienced that Friday night at Newton. We were the visitor but it felt like we were at home. My true thanks to Newton for clearing the field after a pretty big snow storm; they got everyone together to make that happen. After the game our fans rushed the field for good reason and Newton was respectful they stayed on the field to make sure nothing crazy went down. They just let our kids and our team and our fans celebrate which was wonderful. Then when we couldn't play on our field they let us practice on their field the following week. A big thanks goes out to Newton school district, the game was full of sportsmanship and class and their school district, their administration, their coaches, their support folks for the football games was nothing but class it was a great environment.
- We have Parent/Teacher conferences on December 6.
- National Honor Society induction was really well done this year. Miss Peemoller and Mr. Matthes are working as co-advisors.
- Our future fitness facility is taking shape we have some walls up a roof on but we're making progress. We've had a few meetings with the KCAA and they are going to continue they're fundraising efforts we're going to continue our support for that. The first step is getting the building completed which is completely donated by the KCAA and KMFL. We're hoping in the next week or so the building is closed with doors and windows then we can look at phase two, three, and four whatever it takes to finish this project.
- There was a question in regards to the Fredon situation in the township committee moving Fredon's budget to April for a vote. The question was can one municipality move ours as a regional school or does it take all five. The guidance we've received is that it would take all five to agree to move the election.
- Handouts in your packets about HIB, pensions & benefits. We are continuing our fight to organize against the S-2 law which is a state aid loss. I have a meeting tomorrow in Trenton. Kathy attended a meeting in Hackettstown about the cuts, seems as though we are looking at a \$300,000 plus cut in state aid next year, but we're hoping we can do something to affect the next four or five years of those cuts. Nothing seems to be moving at this point to stop it other than Senator Sweeney is a fan of this S-2 bill and it's going to hurt us.

**CSA REPORT** – con't

- A commendation to should go out to Mrs. Kaminskyj and the Interact club who delivered a number of turkey, Thanksgiving meals around our community just before the break. They did a great job raising the funds and getting donations from all teachers, staff, administrators, and the students and families to be able to provide a number of families with food over the Thanksgiving holiday.
- Mr. Cooper attended the Newton Holiday parade and our band was awesome, they were very, very good.

**FINANCE, BUDGET AND INSURANCE**

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of November 29, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

- |   |   |
|---|---|
| A. A motion was made by Mrs. Andrews, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to certify pursuant to N.J.A.C. 6A:23A-16.10(c)4 that as of November 29, 2018, after review of the appropriations section of secretary's monthly fiscal report and upon consultation with the Business Administrator to the best of our knowledge that no major account or funds has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and sufficient funds are available for the remainder of the fiscal year. | <b>Certify<br/>Financial<br/>Statements</b>           |
| B. A motion was made by Mrs. Andrews, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve the following finance items:<br><br>Payment of bills – November 2018<br>List of transfers – October 2018  | <b>October<br/>Transfers /<br/>November<br/>Bills</b> |
| C. A motion was made by Mrs. Andrews, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve 2018-2019 tuition contract with the High Point Regional Board of Education for student #19460 at a cost of \$20,049. (All costs borne by High Point Regional School District.)  | <b>Tuition<br/>Contract</b>                           |

**FINANCE, BUDGET AND INSURANCE** – con’t

D. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the attached monthly travel for administration, Board members and staff as per Board policy. (Attachment F-1) **Monthly Travel**

E. Motion tabled - \*\*Motion to recognize the receipt of the annual audit, as prepared by the firm of Ardito & Company, LLP and to accept their Report of Administrative Findings with no recommendations and approve the corrective action plan as presented to the Board and public. (Attachment F-2) - **TABLE** **Motion Tabled - Audit**

F. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to accept the monthly bank balances for the following accounts: **Bank Account Balance Report**

Bank Accounts	10/31/18 Balance
Adult Education	\$70,225.83
Cafeteria	\$67,814.02
Driver Education	\$937.64
Petty Cash	\$502.67
School Store	\$11,585.03
Student Activities	\$230,966.17
Athletics	\$6,140.79
Unemployment Trust	\$273,491.25

**Information:** Kittatinny’s application for emergency state aid for our loss of state aid for this current operating year was denied. Four schools in the county received it, but our application was denied. We were one of twelve applications in two counties, Warren and Sussex; Sussex Vo-Tech and Hopatcong received the money.

**PERSONNEL**

- A. A motion was made by Mr. Greene, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve the following substitute teachers pending completion of necessary paperwork and satisfactory criminal background check as recommended by the Superintendent:
- Aileen Donovan (renewal)  
Patrice Kealy  
Ricardo Levit (renewal)  
Lisa Palsgrove (renewal)  
Kathleen Quinn (renewal)  
Maureen Warden (renewal)
- B. A motion was made by Mr. Greene, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to accept, with regret, the resignation of Samuel Ciccarella, due to retirement, effective November 30, 2018.
- C. A motion was made by Mr. Greene, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve the following job descriptions: (Attachment P-1)
- Coordinator/Director of Instructional Technology (IT) Services  
Instructional Technology Support Specialist
- D. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous roll call vote of the members present to approve Daniel Maat as Instructional Technology (IT) Support Specialist, effective December 3, 2018, at a salary of \$38,500, prorated, pending completion of necessary paperwork and satisfactory background check as recommended by the Superintendent. (Attachment P-2)
- E. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous roll call vote of the members present to approve the reassignment of Robert Erlemann to Coordinator/Director of Instructional Technology (IT) Services, Confidential Employee, (previous position was Co-Coordinator/Director of Instructional Technology (IT) - Lab Based), effective December 1, 2018, at a rate of \$64,500, prorated, for the 2018-2019 school year.
- Substitute Teachers**
- Resignation / Retirement IT Director**
- Job Descriptions**
- IT Support Specialist**
- Reassignment to Coordinator / Director of IT Services**

**PERSONNEL** – con't

- F. A motion was made by Mr. Greene, seconded by Mrs. Douglas and carried by a unanimous vote of the members present to amend Motion H under Personnel (due to state date change) of the October 18, 2018 Board meeting minutes to approve expenses and resolution for Coaches John Gill, Steve Butler, Jared Roe, Rob Vesper, Anthony Gummerson, Wallace Butler, chaperone Diane Gill and KRHS Wrestling Team to reserve four rooms to attend the State Wrestling competition in Atlantic City, New Jersey, on February 28, March 1 and 2, 2019, (previously approved dates were March 1, 2, and 3, 2019) at the Sheraton Atlantic City Convention Center Hotel, room rate per night \$159 plus tax; General Services Administration (GSA) meal allowance will be \$64 per day – 75% first and last day. (Note: hotel rate exceeds GSA rate of \$99.) (Attachment P-3)
- Amend  
Motion H,  
October 18,  
2018 – State  
Wrestling  
Competition,  
Date Change**
- G. A motion was made by Mr. Greene, seconded by Mrs. Douglas and carried by a unanimous vote of the members present to approve the following instructors and dates for the Spring 2019 SAT Prep Course to run January 22, 2019 through February 21, 2019, two nights per week at \$40/hour not to exceed 15 hours/\$600 per employee (includes prep time), as recommended by the Superintendent. Each attendee is charged \$70 per course or \$120 for both courses:
- Spring 2019  
SAT Prep  
Course  
Personnel**
- Tara Pastor Poe and Tracy Paparella (English) – Tuesday,  
January 22, 2019 – February 19, 2019 (if needed 2/26/19)
- Mary Youngblood and Lindsay Sadowski (Math) – Thursday,  
January 24, 2019 – February 21, 2019 (if needed 2/28/19)
- H. A motion was made by Mr. Greene, seconded by Mrs. Douglas and carried by a unanimous vote of the members present to approve the following lifeguards at \$10/hour:
- Lifeguards**
- Katy VanOrden  
Ali Schutte
- I. A motion was made by Mr. Greene, seconded by Mrs. Douglas and carried by a unanimous vote of the members present to approve David Lado as a consultant for our Track Athletes competing as individuals during the NJSIAA Winter Track season.
- NJSIAA  
Winter Track  
Consultant**

**PERSONNEL** – con't

- J. A motion was made by Mr. Greene, seconded by Mrs. Douglas and carried by a unanimous vote of the members present to approve all staff members under contract with the Kittatinny Regional School District as volunteer and paid chaperones as per approval of the Superintendent. **Volunteer & Paid Chaperones**

**CURRICULUM**

- A. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the monthly suspension report. (Attachment C-1) **Monthly Suspension Report**
- B. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the Harassment, Intimidation and Bullying (HIB) report. (Nine investigated – eight No HIB found, one HIB found.) (Attachment C-2) **HIB Report**
- C. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to amend Motion B under Curriculum in the October 18, 2018 Board meeting minutes approving the Harassment, Intimidation and Bullying (HIB) report. (Five investigated – four No HIB found, one HIB found.) (Attachment C-3) **Amend Motion B, October 18, 2018 – HIB Report**
- D. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the Adult School Spring 2019 SAT Prep course from January 22, 2019 – February 28, 2019. **Adult School Spring 2019 SAT Prep Course**
- E. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the instructors and courses for the Spring 2019 Adult School session. (Attachment C-4) **Spring 2019 Adult School Instructors & Courses**
- F. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the following new courses: (Attachment C-5) **New Courses**

Advanced Placement Computer Science A  
College Prep Physics  
Introduction to Web Design

**CURRICULUM** – con't

- G. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the following course revisions: (Attachment C-6)
- Advanced Placement World History (name change)  
Introduction to Programming (credit reduction)
- H. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the following novels for the Language Arts resource rooms:
- Charlie and the Chocolate Factory by Roald Dahl  
Matilda by Roald Dahl  
Harry Potter Books 2-7 by JK Rowling
- I. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the following field trips:
- Life Science students to Lakota Wolf Preserve in Columbia in April, 2019 for ecology and food web education. Transportation via Kittatinny bus.
- Community Based Instruction (CBI) students to Painted Barn in Lafayette in the Spring. Transportation via Kittatinny bus.
- J. A motion was made by Mr. Greene, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve the following fundraisers:
- Peer Leaders  
Philly Soft Pretzels to be sold after school on the first and third Friday of every month through June 2019 at a cost of \$1 each.
- Baseball  
Community Discount Cards to be sold through June 2019 at a cost of \$10 each.
- Girls Basketball  
Snap-Raise Campaign run from December 2018 through January 2019 using technology, social media and email to connect with donors.

**CURRICULUM** – con't

Class of 2022

Sale of Fleece/Poly Travel blanket through January 2019 at a cost of \$30 each.

**Fundraisers  
– con't**

Class of 2020

Applebee's Dine and Donate event in December where 10% of all dining checks presented with event flyer will be donated to class fund.

Panera Bread Dine and Donate event in January where 20% of all dining checks presented with event flyer will be donated to class fund.

Future Business Leaders of America (FBLA):

Auntie Anne's Pretzel/Cinnabon Fundraiser – Sale of frozen dough pretzels and pretzel bites that are ready for baking, pretzel baking kits, and Cinnabon bites/baking kits during the month of December, 2018.

Coca-Cola Fundraiser – Sale of cases of Coke products for home consumption from December 2018 through June 2019. Supporters can order a case and it will be delivered to them.

Parking Spot Raffle - Kittatinny FBLA would like to hold a raffle every month for a parking spot by the main entrance for January, 2019 and February, 2019. Each of those months we will offer students with licenses and teachers/faculty the chance to buy raffle tickets. We will hold a drawing for each month and the winner will receive the main entrance spot for that entire month.

Clothing Order – Sale of FBLA apparel (\$10-\$50) from December, 2018 through April, 2019.

Pizza Night - Villa Capri, Dominick's, and Cesco's Pizza have agreed to donate part of their profit from food sold on a designated night TBA.

**CURRICULUM** – con't

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| <p>Shoprite Gift Card Fundraiser - Sale of Shoprite gift cards to students, staff and families outside of Kittatinny from December, 2018 through June, 2019. The club will put out \$1,000 upfront to buy the cards and then receive 5% of each card sold.</p>  | <p><b>Fundraisers<br/>– con't</b></p>                                 |
| <p>K. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve annual Blanket Drive. Students can donate new or gently used blankets or a monetary donation to be given to homeless shelters and soup kitchens both locally and in Pennsylvania and New York.</p>   | <p><b>Blanket<br/>Drive</b></p>                                       |
| <p>L. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve Kenny Teets from Newton Police Department to speak to Junior High students on December 12, 2018, about anti-bullying, self-empowerment and overcoming obstacles. No fee charged.</p>   | <p><b>Newton<br/>Police<br/>Department<br/>Presentation</b></p>       |
| <p>M. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to permit Edu-inter, based out of Quebec City, Canada, to make a presentation to the parents of current French language students from both Kittatinny and surrounding schools. The purpose of the presentation is to inform parents and students about a French immersion program in Quebec City.</p>                                   | <p><b>Edu-inter<br/>Presentation</b></p>                              |
| <p>N. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve 8<sup>th</sup> grade travel girls basketball team to play a game on February 14, 2019 following Girls Varsity game. Travel program will provide their own referees. Our high school players and coaches will be in attendance to support and motivate the team.</p>  | <p><b>8<sup>th</sup> Grade<br/>Travel<br/>Basketball<br/>Team</b></p> |
| <p>O. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve Kaleidoscope service learning project in March, 2019 to support The Crayon Initiative. Crayons will be collected and sent to The Crayon Institute where they will be melted down, re-manufactured and distributed to art programs at children's hospitals. Any monetary donations will be used to defray shipping costs.</p> | <p><b>Kaleidoscope<br/>Service<br/>Learning<br/>Project</b></p>       |

**CURRICULUM** – con't

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| P. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve Kelly Ganon as a consultant with Mock Trial. Kelly is currently enrolled in Harvard Law School and will collaborate and give students feedback through Google Docs.  | <b>Mock Trial<br/>Consultant</b>                                    |
| Q. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve Future Business Leaders of America (FBLA) Activity Night for members and those thinking about joining in either January or February, 2019. We will be playing gym games like volleyball, floor hockey, and speedball. Snacks and drinks will be sold during the event. This is a good way for the members of FBLA to get to know one another better and bond before we go to Atlantic City and also help get students more interested in the club. | <b>FBLA<br/>Activity<br/>Night</b>                                  |
| R. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve State Troopers to set up a table in the cafeteria on December 13, 2018 to recruit students for the Explorer Program.   | <b>Explorer<br/>Program<br/>Presented<br/>by State<br/>Troopers</b> |
| S. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve recycling program for the Junior High to collect different plastic items, track the weight of the items monthly and donate to the Trex Composite Recycling Program. (Organized by Kurt Heller.)  | <b>Trex<br/>Composite<br/>Recycling<br/>Program</b>                 |

Information:

Homebound Instruction count for October 2018: 4

**POLICY**

- A. A motion was made by Mr. Greene, seconded by Mrs. Andrews and carried by a unanimous vote of the members present to approve 1<sup>st</sup> reading of the following policies:
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| #3516 – Safety (major revision) (POL-1)   | <b>First Reading of Policies:</b> |
| #3541.33 – Transportation Safety (minor revision) (POL-2)   | <b>3516,</b>                      |
| #5119 – Transfers (minor revision) (POL-3)  | <b>3541.33,</b>                   |
| #5141.3 – Health Examinations and Immunizations (minor revision) (POL-4)                          | <b>5119,</b>                      |
| #6114 – Emergency and Disaster Preparedness (minor revision) (POL-5)                              | <b>5141.3,</b>                    |
| #6163.1 – Media Center/Library (minor revision) (POL-6)   | <b>6114,</b>                      |
| #61612.5 – Research (minor revision) (POL-7)  | <b>6163.1,</b>                    |
| #6164.4 – Child Study Team (minor revision) (POL-8)   | <b>61612.5,</b>                   |
| #6171 – Special Instructional Programs/Intervention/Parallel Instruction (minor revision) (POL-9) | <b>6164.4,</b>                    |
| #6200 – Adult/Community Education (minor revision) (POL-10)                                       | <b>6171, &amp;</b>                |
|   | <b>6200</b>                       |
- B. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous roll call vote of the members present to approve 2<sup>nd</sup> reading and adoption of the following policies:
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| #1250 – Visitors                              | <b>Second Reading &amp; Adoption of Policies:</b> |
| #2130 – Principal Evaluation                  | <b>1250, 2130,</b>                                |
| #5131.1 – Harassment, Intimidation & Bullying | <b>&amp; 5131.1</b>                               |

**TRANSPORTATION**

A. A motion was made by Mr. Greene, seconded by Mrs. Andrews and carried by a majority vote of the members present with Mrs. Youngs refraining from voting to approve:

**Stocker Bus  
 Company –  
 Quoted  
 Field Trips**

Stocker Bus Company – Quoted Field Trips

Identification#	Destination	Per Bus	Cost Per Bus	Total Cost
FT-1	Band @ Vernon HS	3-54 pass. Buses	335.00	1,005.00
FT-2	FBLA@ Pequannock HS	1-54 pass. bus	415.00	415.00
FT-3	Drew & FDU	1-54 pass. bus	465.00	465.00
FT-4	NJ Pac, Newark	1-54 pass. bus	620.00	620.00
FT-5	Anti-Bully @ Sparta HS	1-54 pass. bus	185.00	185.00
FT-6	Band @ North Warren	3-54 pass. bus	385.00	1,155.00
FT-7	Bronx Zoo	1-54 pass. bus	590.00	590.00
FT-8	Ski Club Mt. Creek(6trips)	1-54 pass. bus	345.00	2,070.00
FT-9	JR. High @ TCNJ	1-54 pass. bus	595.00	595.00
FT-10	Penn Museum	1-54 pass. bus	545.00	545.00
FT-11	State Theater of NJ	1-54 pass. bus	500.00	500.00
FT-12	Circle Line Cruise	4-54 pass. buses	480.00	1,920.00
FT-13	Liberty State Park	4-54 pass. buses	460.00	1,840.00
FT-14	Physis @ Hershey Park	2-54 pass. buses	895.00	1,790.00
FT-15	Jr High @ Six Flags	1-54 pass. bus	765.00	765.00
FT-16	Storm King Art Center	1-54 pass. bus	420.00	420.00
FT-17	Pax Amicus Theater	2-54 pass. buses	250.00	500.00
FT-18	Intrepid & Met Museum	1-54 pass. bus	690.00	690.00
FT-19	Band @ Newton Parade	3-54 pass. buses	180.00	540.00

Multi Contract # - QFT18-1– Total Cost \$16,610.00

B. A motion was made by Mr. Greene, seconded by Mrs. Andrews and carried by a majority vote of the members present with Mrs. Youngs refraining from voting to approve:

**Byram Bus  
 Company –  
 Quoted  
 Field Trips**

Byram Bus Company – Quoted Field Trips

Identification#	Destination	Per Bus	Cost Per Bus	Total Cost
FT-20	Band/Choir @ Sparta HS	1-54 pass. Bus	58.50	258.50

Multi Contract# - Qft19-2 – Total Cost \$258.50

**BUILDING AND GROUNDS**

- A. A motion was made by Mr. Greene, seconded by Mrs. Andrews and carried by a unanimous vote of the members present to approve the following building use request as per the time, date and place listed on the application as recommended by the Superintendent:

**Building Use  
Requests**

Hampton Sandyston Wrestling Club for wrestling matches December 8, 15, & 22, 2018 and January 5, 12, & 19, 2019 from 8:00 p.m. to 4:00 p.m. utilizing the junior high or high school gym.

- B. A motion was made by Mr. Greene, seconded by Mrs. Andrews and carried by a unanimous vote of the members present to approve contract change order #001 with the Wallkill Group (project #2465-050-18-2000 Weight Training Facility) as listed:

**Wallkill  
Group  
Contract  
Change  
Order**

The original contract sum is:	\$ 171,000.00
Add change order #001: electrical	\$ <u>1,749.93</u>
New contract sum after change order:	\$ 172,749.93

**NEGOTIATIONS**

**LEGAL**

**MISCELLANEOUS**

- A. A motion was made by Mr. Greene, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve updated confidential Crisis Management Plan for the Kittatinny Regional School District. (Name updates and contact information)

**Crisis  
Management  
Plan Update**

Congratulations to Eleanore Shaffer (Hampton), Judy Youngs (Hampton) and Moira Douglas (Stillwater) on their successful election to the Board of Education of Kittatinny Regional School District.

School Board Election results:  
Hampton Township - Eleanore Shaffer  
Hampton Township – Judy Youngs  
Stillwater Township – Moira Douglas

Discussion: Board Self Evaluations – Mr. Cooper discussed the board self evaluations.

**EXECUTIVE SESSION**

At 7:51 p.m., the following resolution was approved by Mr. Greene, seconded by Mr. Ormesher and carried by a unanimous vote of the members present: **Executive Session**

WHEREAS, The Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Kittatinny Regional Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Kittatinny Regional Board of Education, County of Sussex, State of New Jersey, that a closed session of this Board of Education (where the public shall be excluded) will be held at this time for the purpose of discussing: personnel and negotiations.

BE IT FURTHER RESOLVED, that the action of the Board with regard to the above entitled matters shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved, and would not result in a possible invasion of their right of privacy.

At 8:20 p.m., a motion was made by Mrs. Andrews, seconded by Mr. Ormesher and carried by a unanimous vote of the members present to adjourn Executive Session, the results of which may or may not be made public this evening. **Adjourn Executive Session**

December Board Meeting – 12/13/18 (one meeting)

**ADJOURNMENT**

At 8:21 p.m., a motion was made by Mr. Ormesher, seconded by Mrs. Andrews and carried by a unanimous vote of the members present to adjourn the meeting.

Respectfully submitted,

Kathleen Kane  
Board Secretary