

**KITTATINNY REGIONAL HIGH SCHOOL
BOARD OF EDUCATION MEETING
REGULAR MEETING
JUNE 14, 2018**

***STATE MANDATED REQUIREMENT – BOARD MUST COMPLY AND MAY NOT DEFEAT BY MAJORITY NO VOTES.**

The Regular Meeting of the Kittatinny Regional High School Board of Education was held on Thursday, June 14, 2018 in the High School Library. The Board President, Mr. Cooper, called the meeting to order with the salute to the flag and the statement that the meeting was being held in conformity with the Open Public Meetings Act.

Members Present: Mr. Carl D. Cooper, President
 Ms. Eleanore Shaffer, Vice-President
 Mrs. Judy Youngs
 Mr. Robert Greene
 Mr. James Hunt
 Mrs. Moira Douglas
 Mr. David Ormesher
 Mrs. Barbara Andrews

Members Absent: None

Also present were Mr. Craig Hutcheson, Superintendent, Mrs. Kathleen Kane, Business Administrator, Mrs. Lorraine Walther, Assistant Board Secretary, and Public.

At 7:00 pm, the Board President, Mr. Cooper, called the meeting to order **Call to**
with the salute to the flag and the statement that the meeting was being held **Order**
in conformity with the Open Public Meetings Act as follows:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Kittatinny Regional High School Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted: The New Jersey Herald, the Sunday New Jersey Herald, Constituent Municipal Buildings, Constituent Boards of Education, and the Kittatinny Regional High School.

A motion was made by Ms. Shaffer, seconded by Mrs. Andrews and carried by a unanimous vote of the members present to approve the Work Session Minutes of May 10, 2018, the Regular Minutes of May 17, 2018, and the Executive Session Minutes of May 10 and 17, 2018.

A motion was made by Mr. Ormesher, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve the Financial Statements of the Treasurer of School Monies and the Secretary's Report of May, 2018.

CORRESPONDENCE

- Thank you letter from the County of Sussex regarding the Champions of Charity campaign in which the Kittatinny students and staff collected 2,220 pounds of food this year.
- Thank you letter from TransOptions for continued support of the Junior Solar Sprints and the use of our facilities.

COMMENDATIONS

- The following students for being named Student of the Month for April 2018:
 - 7th Grade: Dan Holdt, Samantha Burke
 - 8th Grade: Jay Martin, Arin Goriscak
 - 9th Grade: Kyle Kavanaugh, Jade Tillman
 - 10th Grade: Robert Sebecke, Mia Hughes
 - 11th Grade: Ryan Pollison, Sierra Rutnik
 - 12th Grade: Perry Maio, Nicole Harris
- Kittatinny seniors who received recognition at the Senior Awards Assembly on June 4, 2018. (See attached.)
- Betty Scymanski, Guidance Staff, Support Staff and National Honor Society members who helped with the wonderful Senior Awards ceremony on June 4, 2018.
- KCAA for their organization of the annual Senior Athletes Awards Banquet held on June 5, 2018 at Farmstead Country Club.
- Robert Black, Brian Bosworth, Senior Class Advisors, Junior Class Advisors and staff chaperones for an effective organization of the 2018 Senior/Junior Prom at Perona Farms.
- Dana Bitondo and Student Council for hosting the annual blood drive at KRHS with Atlantic Health Care.
- Mrs. Nugent's Vocational Education students and program for providing the Board of Education meeting refreshments for the entire year.

PETITIONS FROM THE AUDIENCE – None

CSA REPORT

Mr. Hutcheson reported on the following items:

- In your packets is information on the Sweeney bill and the amount of money we could lose and it is scary. We hope for changes to this bill. It will have a tremendous impact on our school and over seven years once we hit the seven year mark our taxpayers would be responsible for 85% of our budget if it stays the way it is which is not fair.
- We are starting work on the weight room and the chiller, we are working on the bid for the foundation. We're ready to get moving on these projects as soon as school ends.
- We will be partnering with Pass It Along next year to be a high school partner. It will be paid through the IDEA and ESSA grants. We are hoping for some good professional development programming for the school and volunteer opportunities for our students. We are one of two schools in the county who have not yet partnered with them because we were really pleased with a lot of things that were going on, but we think at this time it makes sense to explore the options of Pass It Along and see how it goes.
- In your packet is two updates from board docs. One of them is the program that was explained last week, then there's a secondary program called the LT to create electronic board documents and records. Take a look at them, we're in no rush, but it's something we talked about and it would be less paper. If we wanted to do something we would plan for it and professionally develop over the summer for the board and administrators that use it.
- In your packets are qualifications for regional gifted and talented and how those students are selected along with the prom questions that were raised last week. There's an explanation as to why they ended up where they are at.
- Project graduation parents would like to give gift cards to the students. We're running into a problem, they've gone to Walmart who will waive the \$7.95 fee for the gift cards, but they need to have a cash exchange or a credit card. Kathy went to Shop Rite and they will take a check from us because Walmart will not take a check from us. Kathy has worked with Shop Rite to get the cards, but they will not waive the fee. We would like to find a way to pay for these cards for project graduation with their funds so we wouldn't have to pay the fees. Mrs. Kane stated unfortunately business operations and policies for stores have changed and a big concern is fraud so you need to pay cash for the cards. Shop Rite was willing to take a check from us for the cards.
- Mrs. Douglas had a question on the prom, why can't we change the date?
- The first week in July I'm asking if the board will allow me to use 4 vacation days in the first week of July from this current school year so I don't lose them, but if you can't do that that is fine. Mr. Cooper and the board had no objections to this.

REORGANIZATION APPOINTMENTS

- A. A motion was made by Ms. Shaffer, seconded by Mrs. Andrews and carried by a unanimous roll call vote of the members present to approve the following appointments for the 2018-2019 school year: **2018 – 2019 Appointments**
- Business Administrator/Board Secretary – Kathleen Kane
Asst. and Acting Board Secretary – Lorraine Walther
Treasurer of School Monies – (TBD – Shared Service)
- B. A motion was made Mrs. Andrews, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to appoint the firm of Kraemer & Corazza of Sparta, New Jersey to provide Board counsel services and the firm of Cleary, Giacobbe, Alfieri & Jacobs to provide labor relations council, and the firm of Schenck, Price, Smith & King, L.L.P., Florham Park, New Jersey to provide special education council. The contracts are awarded without competitive bidding as a “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession. Any and all work performed will be payable upon submission of a voucher setting forth the time expended and based on the per hour rates of \$135, \$150 and not to exceed \$175 per hour, respectively, for each partner. **Professional Services Contract**
- C. A motion was made Mrs. Andrews, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to appoint Ardito and Co., L.L.P. as District Auditors. Ardito and Co., L.L.P. is licensed to provide such services and the Board of Education has reviewed the most recent Peer Review Report. The contract is awarded without competitive bidding as a “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession. The annual fee for the audit will be \$28,847. (This is an increase of \$547 or 1.9% from 2017-2018). **District Auditors**
- D. A motion was made by Mr. Greene, seconded by Ms. Shaffer and carried by a unanimous vote of the member present to appoint Dr. Walter Grote as Medical Personnel. The contract is awarded without competitive bidding as a “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession. **Medical Personnel Professional Services Contract**

REORGANIZATION APPOINTMENTS – con't

- E. A motion was made by Mr. Greene, seconded by Ms. Shaffer and carried by a unanimous vote of the member present to approve The Morville Agency, A Division of Gallagher Bollinger and George Morville, Broker, as Risk Management Consultant for the School Alliance Insurance Fund (S.A.I.F.) covering liability, auto, worker's compensation, and required bonds. **Risk Management Consultant**
- F. A motion was made by Mr. Greene, seconded by Ms. Shaffer and carried by a unanimous vote of the member present to approve the following professional services, engineering, architectural and facility improvements for various projects: **EI Associates & HW Architects**

EI Associates, Cedar Knolls, New Jersey (auditorium upgrades)
HW Architects, Newton, New Jersey

BONDING

- A. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve bonding as per State Law for the following positions: **Bonding**

Board Secretary
Treasurer of School Monies
Other Employees (blanket bond)

DESIGNATIONS

- A. A motion was made by Mr. Greene, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve the following designations: **Designations**

Signatories - Motion to approve signatories with approved signatures or facsimile: President, Vice President, Board Secretary, Treasurer of School Funds, Principal, Assistant Principal, Assistant Board Secretary, Accounts Payable Clerk, Student Activities Secretary, Athletic Director, Athletic Director Secretary, School Store Advisor.

DESIGNATIONS – con't

Banks - Motion to adopt the following Financial Institutions, Fund and Corporation as approved depositories for Board of Education funds and that the Financial Institutions be required to be insured by either SLIC or FDIC and/or as required by both Federal and State statutes: SB One Bank (Main Bank), Lakeland Bank, PNC Bank, Tri-Co Federal Credit Union, New Jersey Cash Management Fund, Valley National Bank, and Wells Fargo Bank.

Newspaper - Motion to adopt the following newspapers for the advertisement of meetings and legal ads and all other necessary public notifications:

New Jersey Herald, The Star Ledger, Strauss News/Township Journal
Alternate - Morris County Daily Record

Radio Stations - Motion to adopt the following radio stations for the advertisement of meetings and legal ads and all other necessary public notifications: WNNJ and WSUS

MISCELLANEOUS APPROVALS

- | | |
|--|--|
| A. A motion was made by Mr. Greene, seconded by Ms. Shaffer and carried by a unanimous roll call vote of the members present to adopt the present Kittatinny Board of Education policy manual with updates and adherence to all policies and regulations adopted by the previous Board, including the Petty Cash Fund in the amount of \$500.00 naming Kathleen Kane as custodian. | Petty Cash
Fund
Custodian |
| B. A motion was made by Mrs. Douglas, seconded by Mr. Greene and carried by a unanimous roll call vote of the members present to approve the 2018-2019 existing and revised 7 th – 12 th grade curriculum. | 2018-2019
Existing &
Revised
Curriculum |
| C. A motion was made by Mrs. Douglas, seconded by Ms. Shaffer and carried by a unanimous roll call vote of the members present to approve the attached list of textbooks for the 2018-2019 school year. (Attachment Re-
Org-1) | 2018-2019
Textbooks |

MISCELLANEOUS APPROVALS – con't

- | | |
|---|---|
| D. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to authorize the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2018-2019 school year. | 2018-2019
Uniform
Minimum
Chart of
Accounts |
| E. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the Kittatinny Education Association (KEA) as the official bargaining unit for all Non-Administrative Employees. | KEA
Official
Bargaining
Unit |
| F. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the Kittatinny Administrator's Association (KAA) as the official bargaining unit for the designated Administrative Employees. | KAA
Official
Bargaining
Unit |
| G. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to appoint Building Principal (Brian Bosworth) as Affirmative Action Officer and Gender Equity Officer for the 2018-2019 school year. | Affirmative
Action
Officer &
Gender
Equity
Officer |
| H. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to appoint Assistant Principal (Robert Black) as 504 Officer for the 2018-2019 school year. | 504 Officer |
| I. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to appoint School Social Worker (Amy Dippel) as Homeless Liaison for the 2018-2019 school year. | Homeless
Liaison |
| J. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to appoint Business Administrator (Kathleen Kane) as Public Agency Compliance Officer for purchasing and liaison official with the authority to recommend the appropriate corrections to the district's contracting procedures as required by the NJ Division of Contract Compliance and Equal Opportunity Office. | Public
Agency
Compliance
Officer |

MISCELLANEOUS APPROVALS – con't

- K. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve Supervisor of Science & Creative Arts (Eugene McNicholas) as Vocational Health and Safety Officer and Right to Understand contact person for the 2018-2019 School Year. **Vocational Health & Safety Officer & Right to Understand**
- L. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve Assistant Principal Grades 9-12 (Robert Black) and Assistant Principal Grades 7-8 (Sharon Falchetta) as Attendance Officers for the 2018-2019 school year. **Attendance Officers**
- M. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve Athletic Director (Chris Carroll) as Title IX Coordinator for the 2018-2019 school year, c/o Kittatinny Regional High School, 77 Halsey Road, Newton, NJ 973-383-1800 ext. 1500. **Title IX Coordinator**
- N. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve Superintendent (Craig Hutcheson) as Kittatinny Regional's Impact Aid representative and authorizing him to make applications for FY19 Impact Aid P.L. 81-874 and Section 7002 and 7003 (if district qualifies). **Impact Aid Representative**
- O. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve Resolution to recognize the Kittatinny Cougar Athletic Association (KCAA) as a volunteer organization for Kittatinny Regional High School. **KCAA Volunteer Organization**
- P. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous vote of the members present to recognize the Kittatinny Band Boosters (KBB) as a volunteer organization for Kittatinny Regional High School. **KBB Volunteer Organization**
- Q. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous vote of the members present to empower Superintendent (Craig Hutcheson) and Business Administrator (Kathleen Kane) to implement the 2018-2019 budget and to commit funds within budgetary limitations pursuant to the policies and regulations of the State Board and Kittatinny Regional School District Board of Education. **Budget Limitation of the State Funds**

MISCELLANEOUS APPROVALS – con't

- R. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous vote of the members present to appoint the Superintendent (Craig Hutcheson) as claims auditor to approve checks and emergency account transfers during the month that cannot wait for the Board meeting. Such checks will appear on the bills list, and transfers will be confirmed by the Board at the next regular meeting. **Claims Auditor**
- S. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous vote of the members present to authorize an annual maximum amount of \$1,500 per employee for regular school district business travel distinct from training and seminars and conventions and conferences for which prior school Board approval is not required for the 2018-2019 school year. **Business Travel Maximum**
- T. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous vote of the members present to designate Building Principal (Brian Bosworth) or designee, if Principal is not available, as individual in charge of the building when Superintendent is not available. **Designate Individual In Charge During Superintendent Absence**
- U. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous vote of the members present to appoint Assistant Principal Grades 7-8 (Sharon Falchetta) as the District/School Anti-Bullying Coordinator for the 2018-2019 school year. **District / School Anti – Bullying Coordinator**
- V. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous vote of the members present to appoint Assistant Principal Grades 9-12 (Robert Black) and the Student Assistance Counselor (Victoria Recenello) as Anti-Bullying Specialists for the 2018-2019 school year. **Anti-Bullying Specialists**
- W. A motion was made by Mr. Hunt, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve the following companies to provide Tax Shelter Annuity salary reduction agreements for the 2018-2019 school year: **Tax Shelter Annuity Reduction Agreements**

AXA Equitable
Metropolitan Life
TIAA/CREF
VALIC/AIG
Ameriprise

MISCELLANEOUS APPROVALS – con't

- X. A motion was made by Mr. Hunt, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve the following resolution authorizing the procurement of goods and services through the New Jersey state purchasing agency:

**New Jersey
State
Purchasing
Agency**

WHEREAS, Title 18A:18A-10 provides that, a Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and,

WHEREAS, the Kittatinny Regional School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and,

WHEREAS, the Kittatinny Regional School Board of Education desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the Kittatinny Regional Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing all state contracted vendors.

- Y. A motion was made by Mr. Hunt, seconded by Mr. Greene and carried by a unanimous vote of the members present to assign the authority, responsibility and accountability for the purchasing activity of the Kittatinny Regional School District Board of Education to the Business Administrator and to set the bid threshold for the 2018-2019 school year at \$40,000 as allowed by law and to approve competitive quotations for amounts less than \$6,000.

Bid Threshold

- Z. A motion was made by Mr. Hunt, seconded by Mr. Greene and carried by a unanimous vote of the members present authorizing the procurement of goods and services through federal and state contractors and co-operative for the 2018-2019 school year. (Attachment Re-Org 2)

**Procurement
of Goods &
Services
Through
Federal &
State
Contractors**

MISCELLANEOUS APPROVALS – con't

- AA. A motion was made by Mr. Hunt, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve an agreement between Kittatinny Regional School District and Educational Services Commission of New Jersey for cooperative pricing system and purchasing. **Agreement with Educational Services Commission**

REGULAR WORK SESSION MEETING

FINANCE, BUDGET AND INSURANCE

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of June 14, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education.

Board Secretary

Date

- A. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to certify pursuant to N.J.A.C. 6A:23A-16.10(c)4 that as of June 14, 2018, after review of the appropriations section of secretary's monthly fiscal report and upon consultation with the Business Administrator to the best of our knowledge that no major account or funds has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and sufficient funds are available for the remainder of the fiscal year. **Certify Financial Statements**
- B. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the following finance items: **June Bills / May Transfers**
- Payment of bills – June 2018
List of transfers – May 2018
- C. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the attached monthly travel for administration, Board members and staff as per Board policy. (Attachment F-1) **Monthly Travel**

FINANCE, BUDGET AND INSURANCE – con't

- D. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the attached tax schedule for the 2018-2019 school year. (Attachment F-2) **2018-2018 Tax Schedule**
- E. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the attached 2018-19 contract list. Pursuant to PL 2015, Chapter 47, the Kittatinny Regional High School Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq., New Jersey AC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. (Attachment F-3) **2018-19 Contract List**
- F. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve two year contract with One Digital for Delta Dental Benefits for the 2018-2019 and 2019-2020 school years. (No increase for 2018-2019 and 3.30% increase in 2019-2020.) **One Digital for Delta Dental Benefits**
- G. A motion was made by Mrs. Douglas, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to authorize the submission of the FY2018 Every Student Succeeds Act (ESSA) formerly No Child Left Behind (NCLB) Subgrant application and accept the grant awards in the following allocation amounts: **Authorize Submission of FY2018 ESSA Application**
- | | |
|-------------------------------------|------------------|
| Title I Part A Basic, Concentration | \$ 83,456 |
| Title II Part A | \$ 19,675 |
| Title IV Part A | <u>\$ 10,000</u> |
| Total Allocation | \$113,131 |
- H. A motion was made by Mrs. Douglas, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to authorize the submission of the IDEA application and accept the grant award for FY2019 Basic Funding Allocation of \$195,620 and FY2019 Non Public Basic Funding Allocation of \$6,191. **Submission of IDEA Application & Accept Grant Award for FY2019**

FINANCE, BUDGET AND INSURANCE – con't

- I. A motion was made by Mrs. Douglas, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve professional services contract with J&B Therapy, LLC for occupational, physical and speech therapy services for the 2018-2019 school year at a rate of \$93 per hour. (Increase of \$1.00 per hour or 1.1%.) **J&B Therapy, LLC**
- J. A motion was made by Mrs. Douglas, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve contract with Computer Solutions, Inc. for the 2018-2019 school year for computer software support at a cost of \$7,361.76 from July 1, 2018 to June 30, 2019. (Increase of \$141.12 or 2.0%.) **Computer Solutions, Inc.**
- K. A motion was made by Mrs. Douglas, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve contract with Honeywell for the 2018-2019 school year for instant alert messaging at a cost of \$2,500. (No increase.) **Honeywell**
- L. A motion was made by Mrs. Douglas, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve contract with Arrow Elevator for elevator maintenance for the 2018-2019 school year at a cost of \$2,432. (Increase of \$72 or 3%.) **Arrow Elevator**
- M. A motion was made by Mrs. Douglas, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve a maintenance contract with RealTime Information Technology, Inc. of Toms River, New Jersey for student information system package at a cost of \$21,955 covering all modules from July 1, 2018 to June 30, 2019. (Increase of \$850 or 4.0%.) **RealTime Information Technology, Inc.**
- N. A motion was made by Mrs. Douglas, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve contract with Phoenix Advisors, LLC for continuing disclosure agent services and appointment as independent registered municipal advisor for the 2018-2019 school year at a cost of \$850. (No increase from 2017-2018.) **Phoenix Advisors, LLC**
- O. A motion was made by Mrs. Douglas, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve contract with RFP Solutions, Inc. for the 2018-2019 school year at a cost of \$6,516 for telecommunication system covering all parts and labor, 24 hours/day, 7 days/week. (Increase of \$64.80 or 1% from 2017-2018.) **RFP Solutions, Inc.**

FINANCE, BUDGET AND INSURANCE – con't

- P. A motion was made by Mrs. Douglas, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve the following 2018-2019 service agreements with the Sussex County Educational Services Commission (public funds that flow through KRHS and are spent on private and parochial schools in our region):
- Chapter 226 Nonpublic School Nursing Services Agreement
Private School Equitable IDEA Services Agreement
Chapters 192/193 Nonpublic Services Agreement
Ancillary Educational Services
- Q. A motion was made by Mr. Greene, seconded by Ms. Shaffer and carried by a unanimous roll call vote of the members present to approve the following resolution:
- WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and
- WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and
- WHEREAS, the Kittatinny Regional Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and
- WHEREAS, the Kittatinny Regional Board of Education has determined that an amount not to exceed \$800,000 is available for such purpose of transfer;
- NOW THEREFORE BE IT RESOLVED by the Kittatinny Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.
- BE IT RESOLVED, that the Board approve the following resolution:
- Approval to Transfer Current Year Surplus to Capital Reserve Account

**Service
Agreements
with Sussex
County
Educational
Services
Commission**

**Resolution
to Establish
and / or
Deposit Into
Certain
Reserve
Accounts**

FINANCE, BUDGET AND INSURANCE – con't

- R. A motion was made by Mr. Greene, seconded by Mrs. Douglas and carried by a unanimous roll call vote of the members present to approve the following resolution:

**Resolution to
Establish and
/ or Deposit
Into Certain
Reserve
Accounts**

WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-13 and NJSA 18A:7F-43 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Kittatinny Regional Board of Education wishes to deposit anticipated current year surplus into a Federal Impact Aid Reserve Account at year end, and

WHEREAS, the Kittatinny Regional Board of Education has determined that an amount not to exceed \$400,000 is available for such purpose of transfer; any transfer to the reserve account shall not exceed the total amount of Federal Impact Aid received in the fiscal year,

WHEREAS, the Kittatinny Regional Board of Education, at its discretion, may use the funds in the reserve account to finance the district's general fund or finance school facilities projects, in a manner consistent with federal law and the total amount of funds on deposit in the reserve account shall not be limited.

NOW THEREFORE BE IT RESOLVED by the Kittatinny Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

BE IT RESOLVED, that the Board approve the following resolution:

Approval to Transfer Current Year Surplus to Federal Impact Aid Reserve Account.

FINANCE, BUDGET AND INSURANCE – con't

- S. A motion was made by Mr. Greene, seconded by Mrs. Douglas and carried by a unanimous vote of the members present to approve payment of June 30, 2018 invoices upon approval of Business Administrator, Superintendent and Chairman of Finance Committee with Board approval to follow in July. **Payment of June 30, 2018 Invoices**

- T. A motion was made by Mr. Greene, seconded by Mrs. Douglas and carried by a unanimous vote of the members present to accept the monthly bank balances for the following accounts: **Bank Account Balance Report**

Bank Accounts	5/31/18 Balance
Adult Education	\$68,469.72
Cafeteria	\$86,819.54
Driver Education	\$2,746.37
Petty Cash	\$371.19
School Store	\$10,169.77
Student Activities	\$273,904.59
Athletics	\$4,385.05
Unemployment Trust	\$268,229.94

- U. A motion was made by Mr. Greene, seconded by Mrs. Douglas and carried by a unanimous vote of the members present to approve student accident insurance with Bollinger Specialty Group in the amount of \$35,848 for the 2018-2019 school year. (Increase of \$783 or 2.2% from 2017-2018.) **Bollinger Specialty Group**

- V. A motion was made by Mr. Greene, seconded by Mrs. Douglas and carried by a unanimous vote of the members present to authorize the submission of the amendment to the IDEA application for FY 2018 as listed: **Submission of the Amendment to the IDEA Application for FY2018**

Original Allocation	\$208,713
Carryover	\$ 5,091
Overpayment	\$ 258
Total	\$214,062

PERSONNEL

- A. A motion was made by Mrs. Youngs, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve the following substitute teacher pending completion of necessary paperwork and satisfactory criminal background check as recommended by the Superintendent:
- Lindsey Gorab
Samuel Ciccarella (renewal)
George Morville (renewal)
Theresa Seibert (renewal)
Walter Stumpf (renewal)
- B. A motion was made by Mrs. Youngs, seconded by Mr. Greene and carried by a unanimous vote of the members present to accept, with regret, the resignation of Cheyenne Borkowski, part-time College and Career Assistant, effective August 24, 2018.
- C. A motion was made by Mrs. Youngs, seconded by Mr. Greene and carried by a unanimous vote of the members present to post/advertise for the following positions, as recommended by the Superintendent:
- College and Career Assistant (12 month position)
Any vacated positions between June 15 and July 25, 2018
- D. A motion was made by Mrs. Youngs, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve Fall Coaching recommendations, as recommended by the Superintendent. (Attachment P-1)
- E. A motion was made by Mrs. Youngs, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve Doug Carnegie as mentor for Paul Pouliot, Teacher of French. Mentor fees to be paid by mentee.
- F. A motion was made by Mrs. Youngs, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve Jake Shackelton as student summer custodian starting July 9, 2018 through August 17, 2018 at \$10/per hour for seven (7) hours per day, as recommended by the Superintendent.
- Substitute Teachers**
- Resignation Part Time College & Career Assistant**
- Post / Advertise College & Career Assistant, Any Vacated Positions**
- Fall Coaching**
- Mentor**
- Student Summer Custodian**

PERSONNEL – con't

- G. A motion was made by Mrs. Youngs, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve the following summer painters at \$18/hour, as recommended by the Superintendent:
- Michael Meehan
Tara Pastor Poe
Vincent White
- H. A motion was made by Mrs. Douglas, seconded by Mr. Greene and carried by a unanimous roll call vote of the members present to approve contract for Kathy Kane, Business Administrator, for the 2018-2019 school year as per the collective negotiated agreement reached by the Board of Education Negotiations Committee and Mrs. Kane, upon the recommendation of the Superintendent. Contract approved by the Executive County Superintendent, Dr. Rosalie Lamonte. (Attachment P-2)
- I. A motion was made by Mr. Greene, seconded by Mr. Ormesher and carried by a unanimous roll call vote of the members present to approve the emergent hiring of Matthew McCloskey as Teacher of English, temporary maternity leave replacement (Lindsay Licata), effective August 29, 2018 through January 31, 2019, BA Step 2, \$58,240 (final salary to be determined upon settlement of the collective negotiated bargaining agreement), pending completion of certification and necessary paperwork and satisfactory background check as recommended by the Superintendent. (Attachment P-3)
- J. A motion was made by Mrs. Douglas, seconded by Ms. Shaffer and carried by a unanimous roll call vote of the members present to approve the emergent hiring of Carmelina Stolzenberg as Teacher of English, temporary maternity leave replacement (Jessica Galipeau), effective September 17, 2018 through February 28, 2019, BA Step 1, \$55,840, salary to be determined upon settlement of the collective negotiated bargaining agreement, pending completion of certification and necessary paperwork and satisfactory background check as recommended by the Superintendent. (Attachment P-4)

**Summer
Painters**

**Business
Administrator
2018-2019
Contract**

**Teacher of
English –
Maternity
Leave
Replacement**

**Teacher of
English –
Maternity
Leave
Replacement**

PERSONNEL – con't

- K. A motion was made by Mr. Greene, seconded by Mrs. Douglas and carried by a unanimous roll call vote of the members present to approve the emergent hiring of Emily Wisneski as Teacher of Social Studies, effective August 29, 2018, BA Step 1, \$55,840, final salary to be determined upon settlement of the collective negotiated bargaining agreement, pending completion of certification and necessary paperwork and satisfactory background check as recommended by the Superintendent. (Attachment P-5) **Teacher of Social Studies**
- L. A motion was made by Mrs. Douglas, seconded by Mrs. Youngs and carried by a unanimous roll call vote of the members present to approve the emergent hiring of Adam Kudlacik as Teacher of Business, effective August 29, 2018, BA Step 1, \$55,840, final salary to be determined upon settlement of the collective negotiated bargaining agreement, pending completion of certification and necessary paperwork and satisfactory background check as recommended by the Superintendent. (Attachment P-6) **Teacher of Business**
- M. A motion was made by Mr. Greene, seconded by Mrs. Douglas and carried by a unanimous roll call vote of the members present to approve the emergent hiring of Theresa Iliff as Teacher of Business, effective August 29, 2018, BA Step 1, \$55,840, final salary to be determined upon settlement of the collective negotiated bargaining agreement, pending completion of certification and necessary paperwork and satisfactory background check as recommended by the Superintendent. (Attachment P-7) **Teacher of Business**
- N. A motion was made by Mrs. Douglas, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve Lauren Seibert as Paraprofessional for the Extended School Year Program (ESY) at a rate of \$90/day, with funds being paid through the IDEA Special Education Grant funds, as recommended by the Superintendent. **ESY Personnel**
- O. A motion was made by Mrs. Douglas, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve John Daly for summer printing at \$24/hour for 140 hours (total cost not to exceed \$3,360), as recommended by the Superintendent. **Summer Printing**

PERSONNEL – con't

- P. A motion was made by Mrs. Douglas, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve the following Kittatinny Regional School District bus drivers for the 2018-2019 school year: **2018-2019
Bus Drivers**

Lisa Chamings, Tammy House, Debbie Little, Mathew Majka, Andrew Meyers, Walter Van Kirk, Denise Welch

- Q. A motion was made by Mrs. Douglas, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve Ric Arias and Michael Hoffmann as Summer Technology Assistants, a maximum of 35 days each as needed, (additional days may be approved in July) seven (7) hours per day at \$18/hour, as recommended by the Superintendent. **Summer
Technology
Assistants**

- R. A motion was made by Mrs. Douglas, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve the following students and chaperones to attend the Lindsey Meyer Teen Institute Summer Leadership Conference in Hardwick, New Jersey, August 20-24, 2018, as recommended by the Superintendent: **Lindsey
Meyer Teen
Institute
Summer
Leadership
Conference**

10 Campers at a rate of \$600 each for a total of \$6,000:

Larson DeWaal
Leah DiGiorgio
Sarah DiGiorgio
Mason Gallant
Joshua Langley
Sara Liuzza
Kayla Nemeth
Bridget O'Keefe
Jordyn Rodriguez
Emily Ward

5 Youth Assistance Counselors at a rate of \$375 each for a total of \$1,875:

Emily Dyminski
Autumn Kilduff
Katherine Orłowski
Cole Roff
Jake Shackleton

PERSONNEL – con't

3 Alternate Campers in the event someone cannot attend:

Chelsea Bacho
Damian Gummerson
Sabrina Leonard

- S. A motion was made by Mrs. Douglas, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve the following advisors/chaperones for the Lindsey Meyer Teen Institute Summer Conference, to be paid through Title 1 funds, as recommended by the Superintendent:

**Lindsey
Meyer Teen
Institute
Summer
Conference
Advisors /
Chaperones**

Douglas Carnegie (\$1,500 - overnight)
Tara Jones (\$1,000 – no overnight)
Victoria Recenello (no charge)
Jeanette Spooner (Alternate Advisor)

- T. A motion was made by Ms. Shaffer, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve Natalya DeWaal as student lifeguard for 2018-2019 school year at a rate of \$8.44 per hour, as recommended by the Superintendent.

**2018-2019
Student Life
Guard**

- U. A motion was made by Ms. Shaffer, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the following swim personnel for the 2018-2019 school year, as recommended by the Superintendent:

**2018-2019
Swim
Personnel**

<u>Lifeguards</u>	<u>Summer Guards (at a rate of \$10 per hour)</u>
Katarina Bisl - \$9.25 per hour	Katarina Bisl
Courtney DeCiuceis - \$9.25 per hour	Courtney DeCiuceis
Natalya DeWaal - \$9.50 per hour	Natalya DeWaal
Finn Holovacs - \$9.50 per hour	Finn Holovacs
Lori McSherry - \$9.50 per hour	Lori McSherry
Crystal McSherry - \$9.50 per hour	Ryan Scymanski

PERSONNEL – con't

- V. A motion was made by Ms. Shaffer, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the following student volunteers to assist with Girls Basketball Summer Sports Camp, as recommended by the Superintendent:

**Girls
Basketball
Summer
Sports Camp
Student
Volunteers**

Brianna Batta	Cassidy Mulroy
Molly Neuhs	Olivia Redden
Jordyn Rodriguez	Maddie Smith
Reese Vanderhoof	Maddie Beyer
Ava Brook	Mikayla Caruso
Grace Lindo	Aubrey Modafferi

- W. A motion was made by Ms. Shaffer, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the following as authorized drivers of our Driver's Education vehicle for professional development, field trips or other school business, as recommended by the Superintendent:

**Authorized
Drivers of
Driver's
Education
Vehicle**

Robert Black	Kathleen Kane
Brian Bosworth	Eugene McNicholas
Chris Carroll	Deborah Merrill
Sharon Falchetta	Betty Scymanski
Carol Fishbone	Andy VanOrden
Craig Hutcheson	

- X. A motion was made by Ms. Shaffer, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to post/advertise for the following co-curricular position:

**Post /
Advertise
Junior High
Student
Council Co
– Advisor**

Junior High Student Council Co-Advisor

- Y. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve the Board of Education CSA evaluation, as reviewed and agreed upon, for the 2017-2018 school year.

**2017-2018
Board of
Education
CSA
Evaluation**

PERSONNEL – con't

- Z. Motion to approve hourly rate of \$_____ for School Resource Officers for _____ hours per day for the 2018-2019 school year, as recommended by the Superintendent. (To be tabled until July, 2018.) **Tabled Motion**
- AA. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve the following Summer Camp personnel, as recommended by the Superintendent: **Summer Camp Personnel – Kid's Theater Camp**
- Kid's Theater Camp
Chris Tryde and Roy Chiariello – Co-Directors, \$32/hour -50 hours maximum (25 hours each)
Ashley Swords - Assistant Director, \$29/hour -25 hours maximum
- BB. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous vote of the members present to accept the resignation of Emily Ann Murray as Head Girls Field Hockey Coach, effective immediately. **Resignation Head Girls Field Hockey Coach**
- CC. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous vote of the members present to post/advertise for Head Girls Field Hockey Coach. **Post / Advertise Head Girls Field Hockey Coach**
- DD. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve Colleen Chiariello as part-time adult summer worker for ten (10) days, five (5) hours per day at \$15/hour, effective June 27, 2018, upon the recommendation of the Superintendent. **Part Time Adult Summer Worker**
- EE. A motion was made by Ms. Shaffer, seconded by Mr. Greene and carried by a unanimous vote of the members present to approve the following faculty to receive their longevity payment on June 30, 2018 after completion of their fifteenth year of service at KRHS, as per the Collective Negotiated Agreement, and as recommended by the Superintendent: **Longevity Payment**
- | | |
|------------------|-----------------|
| Holly Ciannella | Melissa Fischer |
| Mary Houghtaling | Michael Lupo |
| Heidi Meakin | Albert Paolucci |
| Grace Valenti | |

CURRICULUM

- | | |
|--|---|
| A. A motion was made by Mrs. Douglas, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve the monthly suspension report. (Attachment C-1) | Monthly
Suspension
Report |
| B. A motion was made by Mrs. Douglas, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve the Harassment, Intimidation and Bullying (HIB) report. (Five investigated – NO HIB found.) (Attachment C-2) | HIB Report |
| C. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights. (Score of 74 out of 78). (Attachment C-3) | School Self
Assessment
for
Determining
Grades |
| D. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve Adult School courses and instructors for the Fall 2018 session. (Attachment C-4) | Fall 2018
Adult
School
Courses &
Instructors |
| E. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve English Language Learner (ELL) Three-Year Plan for Student #19453. | English
Language
Learner
Three Year
Plan |
| F. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the evaluation model Charlotte Danielson (2007) for all teaching and support employees and the Marzano School Leader evaluation model (until the new Department of Education Principal model is available) for all administrative employees for the 2018-2019 school year. | Charlotte
Danielson
Model &
Marzano
School
Leader
Evaluation
Model |
| G. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a majority vote of the members present with Mrs. Douglas voting no to approve the Junior/Senior prom to be held at Hanover Manor in East Hanover, New Jersey on Friday, May 31, 2019. | 2019 Junior
/ Senior
Prom |

CURRICULUM – con't

- | | |
|--|---|
| H. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the following county funded free intervention programs: | Free Intervention Programs |
| <p>Sussex County Department of Health and Human Services
Division of Community and Youth Services – Right Path Basic
Memorandum of Understanding Program for grades 7-12
The Center of Prevention and Counseling - Think, Act, Grow
(TAG) for grades 7-12</p> | |
| I. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve the yearbook contractual agreement with Herff Jones in the amount of \$27,125.70 for the high school yearbook including Spring supplement and \$5,000 for the junior high yearbook for the 2018-2019 school year. | Yearbook Agreement with Herff Jones |
| J. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve Junior High students to collect food scraps from lunches to be used in biodigester which will produce organic fertilizer. | Biodigester |
| K. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve Katie Keates to work on her Girl Scout Gold Award by introducing different sports to our Extended School Year students this summer. (Attachment C-5) | Girl Scout Gold Award Project |
| L. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to approve job sites for the 2018-2019 Extended School Year (ESY) Program and regular school year. (Attachment C-6) | 2018-2019 Job Sites for ESY & Regular School Year |
| M. A motion was made by Mr. Greene, seconded by Mrs. Youngs and carried by a unanimous vote of the members present to amend Motion C under Curriculum of the May 17, 2018 Board Meeting minutes approving the Summer Enrichment Program for academic instruction in Math and Language Arts from July 2, 2018 through July 27, 2018 (excluding July 4 th) from 7:30 a.m. to 12:30 p.m. (previously approved 12:00 p.m.) | Amendment, May 17, 2018 – Summer Enrichment Program Time |

CURRICULUM – con't

- N. A motion was made by Mr. Greene, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve open gym for Boys and Girls Basketball in the high school gym and the junior high multipurpose room, pending availability, Monday through Thursday, 5:45 – 8:00 p.m., from June 28, 2018 - July 26, 2018, to be supervised by Coaches Patrick McCarney, Joe Coltelli, Josh Reed and Jeanette Spooner. **Open Gym – Boys & Girls Basketball**
- O. A motion was made by Mr. Greene, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve pre-season Girls Basketball practice after school on June 14 and 15, 2018, to be supervised by Coach Josh Reed. **Pre-Season Girls Basketball Practice**
- P. A motion was made by Mr. Greene, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve the following students who moved out of district to remain at Kittatinny Regional High School as non-tuition, non-resident students for the 2018-2019 school year. (Transportation via parents.): **Out of District Students to Remain at KRHS**
- Student #1045
Student #HB1414-MEMS 1980
- Q. A motion was made by Mr. Greene, seconded by Ms. Shaffer and carried by a unanimous vote of the members present to approve the adjusted 2017-2018 school calendar. (Attachment C-7) **2017-2018 Adjusted School Calendar**

Information:

Homebound Instruction count for May 2018: 3

POLICY

- A. A motion was made by Mr. Greene, seconded by Mr. Ormesher and carried by a unanimous roll call vote of the members present to approve 2nd reading and adoption of the following policy: **Second Reading of Policy 4119.26/4219.26**
- #4119.26/4219.26 – Electronic Communication by School Staff

TRANSPORTATION

- A. A motion was made by Mrs. Douglas, seconded by Mr. Greene and carried by a majority vote of the members present with Mrs. Youngs refraining from voting to approve Second Bus Evacuation Drill held on June 5, 2018. The following bus routes participated: K-2, K-3, K-4, K-6, K-8, K-10, K-11, K-14, K-15, K-16, K-17, K-19, K-20, K-21, K-22, K-23, K-26, K-27, K-28, K-30, K-31. The following supervised the drill: Mary Jo Van Kirk, Transportation Coordinator, Brian Bosworth, Principal, Robert Black, Assistant Principal, Sharon Falchetta, Assistant Principal, Carol Fishbone, Supervisor, Gene McNicholas, Supervisor, and Deb Merrill, Director of Special Services.
- Second Bus Evacuation Drill**

BUILDING AND GROUNDS

- A. A motion was made by Ms. Shaffer, seconded by Mrs. Andrews and carried by a unanimous vote of the members present to approve Superintendent Craig Hutcheson and Business Administrator Kathleen Kane to award the contract to the lowest bidder for the weight room foundation bid, as recommended by the Architects and Board attorney.
- Award Contract for Weight Room Bid**

- B. A motion was made by Mr. Greene, seconded by Mr. Ormesher and carried by a unanimous vote of the members present to approve the following building use request as per the time, date and place listed on the application as recommended by the Superintendent:
- Building Use Requests**

Kittatinny Midget Football for Cheerleading practice on Tuesdays and Thursdays October 2 through November 20, 2018 from 6:00 p.m. to 7:30 p.m. using the cafeteria or the auxiliary gym.

Sussex County Charter School for Technology on Thursday, June 7, 2018 from 11:40 a.m. to 1:50 p.m. for testing submersible robots in the pool.

Stillwater Fredon Wrestling on Friday, July 20, 2018, 3:00 – 5:00 p.m. and Saturday, July 21, 2018, 6:30 a.m. – 3:00 p.m. for a Kittatinny Summer Wrestling Tournament using the gymnasium.

Sunstart Wellness on Mondays or Wednesdays from July 9, 2018 through August 24, 2018 for flexibility and mobility training to be held outside or in the gymnasium if it rains.

Review of Weather Emergency Corrective Action Plan

NEGOTIATIONS

LEGAL

MISCELLANEOUS

Possible Executive Session for one or more of the exceptions allowable under the Open Public Meetings Act.

PETITIONS FROM THE AUDIENCE

- Mr. Ed Szabo, Stillwater, following up on the information I gave you at the last board meeting regarding the opioid crisis and legalization of marijuana. I was hopeful that you would make a policy decision and would send a communication of some kind to the Governor suggesting this board is opposing the legalization of marijuana in the state of New Jersey. I was hoping that that would be the impact of what I was trying to accomplish and I just wondered if you had time to take a look at the information I presented and what your views on it may be.
- Mr. Hutcheson – I looked it over and I gave it over to our administration to use as a teaching tool for our classes along with our student assistance counselor and gave it to the board members as well. As a Superintendent my concern is always drugs, alcohol use it's well known that it can be used as a gateway drug. We know that if it's legalized we're going to have a bigger issue here at our school because it minimizes the criminal act of it the possible medical issues it can be created from the use of marijuana. We always preach prevention and we're not going to change that perspective. The board is welcome to share their thoughts.
- Mr. Szabo – my real concern is a policy you can agree with. Not asking for any money or giving anyone a hard time but certainly if you anticipate the problem would get worse if it were approved why wouldn't you suggest it's a good idea to do something about it ahead of time.
- Ms. Shaffer – what would you suggest to be put into the policy?
- Mr. Szabo – that it would not be legalized.
- Mr. Hutcheson – that's probably more of a resolution
- Ms. Shaffer – that's a resolution not really a policy because once it becomes legalized we can have a policy saying we're not going to abide by that in which that means absolutely nothing, but what we could do is try to make the resolution pass it on the Governor if he's listening, which I doubt.

PETITIONS FROM THE AUDIENCE – con't

- Ms. Szabo – I'm just asking to try so whether you call it a resolution or a policy I don't care what you call it, I'd just like to see some action ahead of time and if it goes it goes then you won't hear from me for another year.
- Ms. Shaffer – has the community done anything yet?
- Mr. Szabo – my intention is I wanted to come here first, I felt that over the summer I would approach the Stillwater school, go to the college, and the technical school. I'd present exactly the same information and tell them here's an opportunity and I think we should take advantage of it.
- Mr. Cooper – everyone can think it over and we can decide at the next meeting if we want to have a resolution
- Mr. Szabo – thank you very much.

EXECUTIVE SESSION

At 8:10 p.m., the following resolution was approved by Mr. Greene, seconded by Mrs. Andrews and carried by a unanimous vote of the members present: **Executive Session**

WHEREAS, The Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Kittatinny Regional Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Kittatinny Regional Board of Education, County of Sussex, State of New Jersey, that a closed session of this Board of Education (where the public shall be excluded) will be held at this time for the purpose of discussing: negotiations.

BE IT FURTHER RESOLVED, that the action of the Board with regard to the above entitled matters shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved, and would not result in a possible invasion of their right of privacy.

At 8:22 p.m., a motion was made by Mr. Greene, seconded by Mr. Hunt and carried by a unanimous vote of the members present to adjourn Executive Session, the results of which will not be made public this evening. **Adjourn Executive Session**

Kittatinny Regional High School
Board of Education – Minutes con't
Reorganization/Regular Meeting – June 14, 2018

ADJOURNMENT

At 8:23 p.m., a motion was made by Mr. Ormesher, seconded by Mrs. Andrews and carried by a unanimous vote of the members present to adjourn the meeting.

Respectfully submitted,

Kathleen Kane
Board Secretary