

SENIOR CLASS REMINDERS: THE COLLEGE APPLICATION PROCESS

1. **Study** and get the **best grades** you can throughout your senior year! Colleges have been known to rescind acceptances if a student's grades drop significantly.
2. **Sign up for the SAT's** by the end of September. Check to see if you need to take the SAT II Subject test(s) or ACT test. Some schools require tests other than the SAT's.
3. Return your Senior Activity Sheet or "**Resume**" to your counselor by October 1st. Type it out on the computer and update it regularly. Be sure to give your counselor updates.
4. Decide on the schools you will be applying to by early October. Send for copies of applications by that time. Arrange for visits if you have not already done so.
5. Ask at least 2 academic teachers for letters of recommendation **immediately**. In addition to the academic letters, recommendations from elective teachers, coaches and/or employers are also acceptable. Turn around time may be from 1-2 weeks so start asking right now. Note: Teachers send letters directly to the guidance office. If you would like to read the letters before they are sent out, you must get permission from each teacher.
6. Make any "early decision/early action" plans as soon as possible. **Deadlines vary** from now through December 1st according to the school. Make those deadlines!
7. Work on **applications** and **essays** between now and December 15th. Ask for help when you need it. The writing lab is open during and after school. An English teacher is available to assist you and even proofread your work.
8. **File applications by December 15th for 4 year colleges**, and by the first week in February for 2 year colleges. (All colleges do not adhere to these deadlines. These are deadlines we suggest so that students do not become overwhelmed). Each counselor does not know each individual student's application deadlines. **Students are responsible for keeping track of their own deadlines.**
9. Representatives from Sussex County Community College visit KRHS around the first week in February. Interested students can meet with a representative to fill out a **free** application form. SCCC's only acceptance requirement is the completion of College Placement Tests. Students can be exempt from the tests if they have taken the SAT's and have scored at least **530 in Math** and **540 in both the Critical Reading and Writing** sections. If needed, call SCCC at (973) 300-2150 to set up an appointment to take the placement exam(s) or (973) 300-2207 to schedule for classes.
10. **When filing your application:**
 - a.) Make sure your application is **neat and complete**. Have your parent/guardian check it over.
 - b.) Be sure that all **supporting documents** have been received by your counselor **ahead of time** (letters of recommendation, resume, and essays).
 - c.) Fill out a **transcript request form** completely and attach all necessary paperwork, i.e., your application, resume, and essay (if applicable). Drop all paperwork off with your counselor for review and mailing.
 - d.) Even if you are completing an application **on-line**, you must fill out a **transcript request form**. Counselors must send additional information through the mail to complete your application.
 - e.) You are responsible for sending your SAT's directly to the colleges that you are applying to. SAT scores **will not** be reflected on your Kittatinny transcript. Go to your account on www.collegeboard.com to report your scores.

f.) Be sure to bring a **check** made out to the college for the **application fee**, unless paying on-line.

Please allow a week to 10 days for processing. DO NOT bring in an application a day or two before it is due and expect it to get out on-time! There are approximately 200 students in the senior class who need some type of career/college assistance. You and your specific needs are very important to us, but help us, help all of you, by adhering to this reminder.



MONEY MATTERS

1. A **monthly scholarship newsletter** is sent home and is also available in the guidance office and on the KRHS website. A filing cabinet of corresponding scholarship applications is located in the guidance office for students and parents to peruse. **APPLY, APPLY, APPLY** to those scholarships that apply to you! Much money goes unclaimed because students do not take advantage of this great opportunity. There are many scholarships available on the net. You can try www.scholarships.com or www.fastweb.com , but be leery of ones that ask for a fee upfront. There are many scholarship scams.
2. Be sure to attend the **Financial Aid Workshop** held at KRHS in December. A financial aid specialist will give a presentation and answer any questions you may have. More information will follow.
3. File your Free Application for Federal Student Aid or **FAFSA** form as early as possible in January. An on-line version is found at www.fafsa.ed.gov . If you need assistance in filing out the form, check out www.ed.gov/prog_info/sfa/fafsa or call 1(800) 433-3243 or 1 (800) 792-8670.
4. Be sure to fill out any forms required by each college **completely and on-time**.
5. To check on the processing of your FAFSA or request a copy of your **Student Aid Report** (SAR) call 1 (319) 337-5665.
6. Determine if you are required to file the CSS/Profile, another financial aid form. If a college does not require it, **DO NOT SUBMIT IT!**

Good Luck!

Feel free to call the Student Services Department with any questions or concerns:

Mr. Richard Hayzler, Director of Student Services	973 383-1800, Ext. 1210
Mr. Ed Memmelaar, Counselor for Seniors Students : A-GO	973 383-1800, Ext. 1220
Mrs. Betty Scymanski, Counselor for Senior Students : GR-PA	973-383-1800, Ext. 1230
Mr. John Gill, Counselor for Senior Students : PE-Z	973 383-1800, Ext 1240

Be sure to check the monthly newsletter for more updates and scholarship possibilities...